

# YELLOWSTONE COUNTY DETENTION FACILITY



### Mail Rules

The Facility does not accept personal Inmate mail directly due to contraband issues.

### For legal Mail: see next page

Personal Mail is scanned and delivered electronically by a 3<sup>rd</sup> party vendor. To mail a letter to an inmate incarcerated in the Yellowstone County Detention Facility:

#### Address envelope

o Do not send letters to the facility. Address envelops:

Inmate Name
Inmate Jacket Number
Yellowstone Co. Detention Facility
P.O. Box 591
Long View, Texas 75606

Sender Name Sender Address



Inmate Name
Inmate Jacket Number
Yellowstone Co. Detention Facility
P.O. Box 591
Long View, Texas 75606

- BE ADVISED! Original Letter and all its contents are destroyed. Items are not held, forwarded, or returned! By sending mail to the above address, you agree to the letter and all its contents being destroyed.
- Maximum of 5 pages. Anything over 5 pages will not be scanned and sent to Inmate.
- Write on the front only! The scanner cannot scan the back of pages.
- Maximum letter size is 8.5 x 11 inches.
- Maximum of 1 photo per letter is allowed.
- No Legal Mail or Medical Mail Accepted.
- Books, magazines, or packages are not accepted.



## YELLOWSTONE COUNTY DETENTION FACILITY



### Legal Mail

### • Legal Mail

- o Legal Mail is only mail sent directly from the Inmate's attorney or the court.
- o 3<sup>rd</sup> party mail or personal mail marked legal will not be treated as legal mail

#### How to send Legal Mail

- Legal Mail must be labeled or stamped "LEGAL MAIL"
- Legal Mail should be addressed to the inmate's name
- Sent directly to the facility:
   3165 King Ave E, Billings, MT, 59101
- Legal Mail must include a return address with the sending entity's name (attorney, law firm, court, etc...) and a phone number for verification.