

**AGENDA**  
**February 14, 2024**

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**Stillwater Building**  
**3<sup>rd</sup> Floor Commissioner's Conference Room & Virtual**  
**9:00 am**

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MINUTES – distributed electronically

**Quarterly Financial Report – No Report – KC Williams** (March, June, September, & December)

**Member Presentations (10 Minutes)**

*Because we have so many new member agencies attending the LEPC meeting, it was decided that at the beginning of each LEPC meeting a different LEPC Agency would do a brief, 10 minutes or less, educational summary of their role in an emergency response, the role they will or can play in an emergency response or event situation, and response capabilities and resources available to them. Jen Staton has the agency order list and will reach out to the presenting agency 1-2 weeks prior in order to give them time to prepare.*

- **Phillips 66 Pipeline & Phillips 66 Refinery**

**Subcommittee Reports:**

- **Citizen Corps Council (CCC) / (CAER) – Pam Sanderson**
- **Communications – Derek Yeager**
- **Conference – Jen Staton**
- **Crisis Communications – Dan Carter**
- **Exercise Design – Paul Totton**
- **Grants – Dianne Lehm** – Overview of grant applications for SHSP Grant (5 mins/app)
- **Planning – KC Williams**
- **Training – VACANT (managed by Kathy Gibson)**

**Continuing Discussion/Old Business:** Update on subcommittees and how they fit into current structure. Matt Hoppel report on Billings Hazmat to lead HAZMAT Facility Liaison Committee.

**Other Business/Discussion:** Hazardous Release Report and Agency Lessons Learned

**2024 Meeting Schedule:**

- January 10
- **February 14**
- March 13
- April 10
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December 11 [BUSINESS MEETING]