

LOCAL EMERGENCY PLANNING COMMITTEE

SCHEEL'S – BILLINGS, MT 59101

JEN STATON, CHAIR

AGENDA November 9, 2023

Scheel's
2nd Floor Conference Room & Virtual
1:30 pm

MINUTES – distributed electronically

Quarterly Financial Report – No Report – KC Williams (March, June, September, & December)

Member Presentations (10 Minutes)

Because we have so many new member agencies attending the LEPC meeting, it was decided that at the beginning of each LEPC meeting a different LEPC Agency would do a brief, 10 minutes or less, educational summary of their role in an emergency response, the role they will or can play in an emergency response or event situation, and response capabilities and resources available to them. Jen Staton has the agency order list and will reach out to the presenting agency 1-2 weeks prior in order to give them time to prepare.

- **United Way Volunteers**

Subcommittee Reports:

- **Citizen Corps Council (CCC) / (CAER) – Pam Sanderson**
- **Communications – Derek Yeager**
- **Conference – Jen Staton**
- **Crisis Communications – Dan Carter**
- **Exercise Design – Paul Totton**
- **Grants – Dianne Lehm**
- **Health & Medical Advisory Group (HMAG) – John Felton**
- **Planning – KC Williams**
- **Training – VACANT (managed by Kathy Gibson)**

Continuing Discussion/Old Business: Move LEPC Meeting Date & Time Survey Results

Other Business/Discussion: Hazardous Release Report and Agency Lessons Learned

2023 Meeting Schedule:

- January 12
- February 9
- March 9
- April 13
- May 11
- June 8
- July 13
- August 10
- September 14
- October 19 [CONFERENCE]
- **November 9**
- December 14 [BUSINESS MEETING]