

MINUTES

JANUARY 12, 2023

INTRODUCTIONS

MINUTES APPROVED as distributed [approved as distributed - KC / Laura]

QUARTERLY FINANCIAL REPORT - – [KC Williams, Treasurer – Yellowstone County DES Director]

Reported quarterly: March, June, September, and December.

					ACTIONS / NOTES
	OPENING BALANCE 10/01/2022	DEBITS	CREDITS	ENDING BALANCE 12/31/2022	A COPY OF THE REPORT IS ATTACHED
	\$31,247.40	\$1,800.00	\$549.30	\$29,996.70	
COMMITTEE REPORTS					
EXERCISE DESIGN: PAUL TOTTON – tottonp@billingsmt.gov					
	Member Recruitment. Annual report was approved. LEPC Bylaw – Pam will work to get copiers of the adopted ByLaw out to SubCommittee Chairs. Hospital Functional Exercise – March time frame. Airport Full-Scale Exercise – May 18, 2023. Family Assistance Exercise – Summer ?				Meeting dates and time will remain as they are: 4th Tuesday of each month at 10:00 pm
	Hospital Notifications – This was not discussed during the meeting, but needs to be pursued to some resolution.				Next Meeting: February 21, 2023.
GRANTS: DIANNE LEHM - dianne@bigskyveda.org					
	EMPG Grant – Yellowstone County. \$130,000 max 50/50 match. Homeland Security Grant. Night vision goggles. Accountability System – DES Grant Coded badges that can be used to check people in / out during emergency, track victim, 1 st responder. Reminders to all that accurately logging the time spent working within the sub-committees and attending the monthly LEPC meetings is important. Yellowstone County DES can use both as 'soft-matches' on the grants they submit. On a 50/50 match grant, that number is huge as 1-hours roughly equates to \$30.00/hr. Sub-Committee Chairs are asked to submit they meeting agenda, minutes and attendance hours for each meeting to Annemarie Overcast @ DES - aovercast@yellowstonecountymt.gov				dianne@bigskyveda.org Contact Dianne if you are interested in joining the Grants Sub-Committee.
CAER / CITIZENS CORP: PAM SANDERSON – psanderson@uwyellowstone.org					
	The Committee is working on the following: Business Preparedness: A business survey has been drafted and a few practice surveys have been conducted. At the next meeting the committee will review what we have and determine to whom and how the survey will be distributed. Use of ReadyYellowstone Facebook and Instagram: Lauren with RiverStone Health has started to post to the RY Facebook page. The committee will be monitoring her experience for future discussion and support for her.				

	<p>LEPC Committee Recruitment: The committee will be writing and implementing a recruitment plan for members for the LEPC sub-committees.</p> <p>From the Bylaws: Work of the LEPC may be divided among sub-committees to facilitate planning and allow members to specialize and help the LEPC work on several projects at once. Sub-committee members does not need to be limited to LEPC members.</p> <p>All members of the LEPC are encouraged to volunteer to serve on at least one Standing Sub-committee. They are:</p> <ul style="list-style-type: none"> • Exercise Design • Grants • CAER (Community Awareness and Emergency Response)/CCC (Citizen Corps Council) • Health and Medical Advisory Group (HMAG) • Conference • Crisis Communications/PIO • Communications • Training <p>Standing sub-committees may have non-voting, non-LEPC members as necessary for advice and expertise.</p> <p>The process the Committee will follow:</p> <ol style="list-style-type: none"> (1) Committee chairs will be asked to review their committee members and determine any specific number, qualifications or representation you are looking for. They will be given a request to provide the following information to CAER/CCC Committee: <ul style="list-style-type: none"> • Brief explanation of committee purpose, tasks • Meeting schedule • Any specific request regarding qualifications, representation you are looking for (2) A targeted recruitment plan will be developed and implemented with recruitment targets and strategies. 	
	<p>HMAG: ERIC OWEN – eric.owe@riverstonehealth.org</p>	
	<p>Did not meeting in December. Next meeting will be January 20 @ Billings Clinic. Agenda out next week.</p>	
	<p>CONFERENCE: JEN STATON – Jennifer.staton@sclhealth.org</p>	
	<p>Reported that the Conference went well. Survey hasn't been analyzed. Will report as soon as they are.</p>	
	<p>CRISIS COMMUNICATIONS: DAN CARTER – dan.j.carter@exxonmobil.com</p>	
	<p>Met in early December. Next meeting will be the 1st week in March.</p>	
	<p>COMMUNICATIONS: DEREK YEAGER – yeagerd@billingsmt.gov</p>	
	<p>Did not meet.</p>	
	<p>TRAINING: gibsonk@billingsmt.gov</p>	
	<p>If you have a training opportunity that you think would benefit the LEPC agencies, email the information to KEG. gibsonk@billingsmt.gov</p>	
	<p>PLANNING: KC WILLIAMS – kwilliams@yellowstonecountymt.gov</p>	
	<p>Multi-Hazards Mitigation Plan. Regional plan, very important to have input from LEPC agencies. Multiple meeting coming up in the future. All are open to the public.</p>	
	<p>OLD BUSINESS</p>	
	<p>We wanted to also mention the Carus facility fire in Illinois and what we did here. Some of the background information:</p> <p><i>A warehouse and subsequent fire at an Illinois chemical manufacturing facility may cause significant impacts to the water and wastewater supply chain.</i></p> <ul style="list-style-type: none"> • <i>“The Carus facility in LaSalle is the only producer of potassium permanganate and sodium permanganate in the Western Hemisphere. Water and wastewater systems that receive chemicals that are produced at the Carus facility in LaSalle may experience supply chain disruptions, and the</i> 	

	<p>domestic market for these chemicals will likely experience challenges until the lost production capacity is restored.”</p> <ul style="list-style-type: none"> • Permanganate is an oxidate used to control taste, odor, color, and biological growth, and to remove iron and manganese. And without it, treatment plants may struggle to perform critical functions. <ul style="list-style-type: none"> ○ This is also used to treat water contaminated with toxic algal blooms, which as of 2021, had reportedly spread to every major body of water across the continental US. • Although the United States imports some of its potassium permanganate from India, the Carus plant is by far the largest for U.S. production of it. The plant also produces other chemicals used by water-treatment and sewage plants. <ul style="list-style-type: none"> ○ The EPA recommended that drinking water and wastewater treatment operations contact their chemical suppliers to see if they may be impacted by the incident. 																							
NEW BUSINESS																								
OTHER BUSINESS																								
	NIMS Coordinator for the Community. Anyone who received federal funding.																							
	Randy Middlebrook – Airshow / Blue Angles during the fair, August 12-13.																							
	Cyrina Allen - Flood response exercises – Carbon County in March.																							
CISA	<p>Travis Light to be stationed in Billings. Travis.light@cisa.dhs.gov</p> <p>Items of note from Cybersecurity Infrastructure Security Agency,</p> <ol style="list-style-type: none"> 1. CISA Releases Handbook on Securing Small and Medium-Sized Business Supply Chains 2. NCSC-UK Releases Guidance on Using MSP for Administering Cloud Services 3. CISA Releases its 2022 Year in Review 4. Network Defender Bulletins & Partner Updates – See Attached NDB's 5. CISA has updated the Known Exploited Vulnerabilities (KEV) catalog 6. US-Cert Notices 7. ICS-Cert Notices 8. Cyber Training and Webinar Opportunities <p>Cyber Training and Webinar Opportunities</p> <table border="1" data-bbox="305 1201 1263 1598"> <thead> <tr> <th>Course Date</th> <th>Course</th> </tr> </thead> <tbody> <tr> <td>01/17/23</td> <td>CISA Region 8 Insider Threat Mitigation Workshop</td> </tr> <tr> <td>01/23/23</td> <td>MS-ISAC Webinar - K-12 Report: Panelists Discuss Valuable Takeaways for Public Schools</td> </tr> <tr> <td>01/24/23</td> <td>Understanding Indicators of Compromise</td> </tr> <tr> <td>01/24/23</td> <td>MS-ISAC Webinar - Tales from the Trenches, A Whole of State Approach to Cybersecurity: Part 6</td> </tr> <tr> <td>01/25/23</td> <td>MS-ISAC Webinar - How You Can Prepare for the Impending Leap to Post Quantum Cryptography</td> </tr> <tr> <td>02/07/23</td> <td>MS-ISAC Webinar - .Gov – The “Top” Top-Level Domain</td> </tr> <tr> <td>02/09/23</td> <td>Defending Internet Accessible Systems</td> </tr> <tr> <td>02/09/23</td> <td>MS-ISAC Webinar - The Cybersecurity 411 on Public Power Authorities</td> </tr> <tr> <td>02/14/23</td> <td>Introduction to Log Management</td> </tr> <tr> <td>02/15/23</td> <td>NIST – Journey to the NIST Cybersecurity Framework (CSF) 2.0 Workshop #2</td> </tr> </tbody> </table> <p>Sign up today for CISA free recurring vulnerability scanning to your external network equipment and also for your web applications. Start the request process with an email message to vulnerability@cisa.dhs.gov or call/email me for additional information.</p> <p>Joe Frohlich, CISSP, CAP, ISSMP Cybersecurity State Coordinator, Montana Cybersecurity Advisor - U.S. Department of Homeland Security Cybersecurity and Infrastructure Security Agency joseph.frohlich@cisa.dhs.gov (406)-461-2651 (202)-389-6026</p> 	Course Date	Course	01/17/23	CISA Region 8 Insider Threat Mitigation Workshop	01/23/23	MS-ISAC Webinar - K-12 Report: Panelists Discuss Valuable Takeaways for Public Schools	01/24/23	Understanding Indicators of Compromise	01/24/23	MS-ISAC Webinar - Tales from the Trenches, A Whole of State Approach to Cybersecurity: Part 6	01/25/23	MS-ISAC Webinar - How You Can Prepare for the Impending Leap to Post Quantum Cryptography	02/07/23	MS-ISAC Webinar - .Gov – The “Top” Top-Level Domain	02/09/23	Defending Internet Accessible Systems	02/09/23	MS-ISAC Webinar - The Cybersecurity 411 on Public Power Authorities	02/14/23	Introduction to Log Management	02/15/23	NIST – Journey to the NIST Cybersecurity Framework (CSF) 2.0 Workshop #2	
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LESSONS LEARNED + OTHER UPDATES:		
HAZMAT CHEMICAL RELEASE REPORTS: KC WILLIAMS		
	Nothing major.	
TAKE AWAYS	<ol style="list-style-type: none">1. More people for the subcommittee.2. 10-minute reports – starting February3. Training Ops	

There being no further business, the meeting was adjourned @ 2:54 p.m..

The next meeting: March 9, 2023 @ 1:30 p.m.

ATTENDANCE
JANUARY 12, 2023

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
		Ellis, Erin	No	5
		Enden, Nelson		
		Neill, Greg		
Advanced Care Hospital		Madden, Ryan	No	15
		Crownover, Kasey		
Ag Worker Health / Services		Stephens, Claudia	No	2
Alpha Omega Disaster Restoration		Johnson, Willy		
		Scheetz, Sonya		
Alternatives, Inc.		Deady, Rick Alan	No	2
America First Response		Heidi Briggs		
American Medical Response		Drescher, Brady	No	
		Hansen, Brian	No	5
American Red Cross		Koenig, Ted	No	1
		Harper, Andrew		
Big Horn County DES		Mischel, Brian	No	120
Big Sky EDA – Project Impact	X	Lehm, Dianne	No	5
Billings, City of – Administration		Hill, Victoria (PIO)	No	2
Billings, City of – Airport Fire		Totton, Paul	No	1
Billings, City of – Facilities		Caterino, John		
		Iverson, Jessica		
Billings, City of – Fire		Francis, Bryan	No	1
	X	Gibson, Kathy	No	1
		Hoppel, Matt	no	1
		Johnson, Kevin	No	1
		McCamley, Cameron	No	1
		Valdez, Pepper	No	1
		Banfield, Jason	No	1
Billings, 9-1-1 Center		Yeager, Derek		
		Martinez, Priscilla		
Billings, MET Transit		Gran, Lindsay		
Billings, City of – Police	X	Mayo, Shawn		
Billings, City of – Public Safety/Radio Tech		Kristjanson, Jon		1
Billings, City of – Public Works		Krizek, Boris		3
Billings, City Public Works – Water		Fladland, Jason	No	3
Billings, City/County Planning		Friday, Wyeth	Yes	5

LOCAL EMERGENCY PLANNING COMMITTEE

JEN STATON, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Billings Clinic	X	Marcotte, Joe		5
		Mickelson, Richard		
Billings Public Schools		Pearce, Cyndi	Yes	3
Brenntag Pacific, Inc.		Vatnsdal, Tracy		
BLM, Billings		Wald, Isaac		
BSNF Police		Douglas, Justin	No	5
CHS Pipelines & Terminals– Laurel	X	Beach, Tina	No	30
		Fink, Chris		
		Graf, Loren		
		Larson, Marc		
		Martin, Jay	No	30
		Phillips, Joey	No	30
CHS Refinery – Laurel		Haan, Jacob		30
		Metzger, Keith		30
		LaCasse, Shane	No	30
County Water District of Blgs Heights		Nieskens, Duke	No	3
		Brookshire, Peyton	No	3
Cybersecurity (CISA) within Homeland Security	X	Frohlich, Joe		243
		Middlebrook, Randy		
		Barone, Chris		
DPC		Rosh, Ron	No	
ExxonMobil Refinery	X	Carter, Dan	No	5
		Westbrook, Bobby	No	3
ExxonMobil Pipeline		Burns, Maureen	No	5
		Gilskey, Trevor		
		Lowery, Christa		
		Sevareid, Eric		
		Vokral, James	No	4.5
		Wattles, Tyler		
FBI		Eisner, Aaron	Yes	1
		Stewart, Michele	Yes	1
Hawkins, Inc.		Lehner, Ross		
HOPE [Animal Assisted Crisis Response] Dogs	X	Schlitz, Harry		
HRDC Dist #7		Slabaugh, Taylor		
Latter-Day Saints Charities		Nielsen, Lynnadele	No	5
		Zaugg, Bev		

LOCAL EMERGENCY PLANNING COMMITTEE

JEN STATON, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Laurel, City of		Courtney, Karen	No	30
Laurel, City of		Markegard, Kurt	No	30
Laurel, City of		Swecker, Jamie		
Laurel, City of – Ambulance		Charbonneau, Troy		
		Gurchiek, Lyndy		
Laurel, City of – Ambulance		White, Thomas	No	3
Laurel, City of – Fire Department		Shomer, Jason		30
Laurel, City of - Police Department		Langve, Stan	No	30
Laurel Public Schools		Blonk, Tim	Yes	30
Living Independently Today/Tomorrow		Barton, Jed	No	2
		Hoblitzell, Lee		
Lockwood Fire Dept		Staley, John	No	7
Loveland Products		Grassel, Diana		
		Fricke, Melanie		
		Berry, Jacob	No	3
Montana Dakota Utilities		Tipton, Michelle	No	2
MT Dist. V DES Rep.			Yes	5
		Gates, Jeff	Yes	
Montana Fire Service Training School		Larson, Terry		
Montana Highway Patrol			No	
Montana Hospital Association		Driscoll, Casey		
MSU-Billings –Police		Gatlin, Brandon		
				1
Montana Prescribed Fire Service		Bushey, Chuck		
Montana Rail Link				
Montana Sulphur & Chemical		DeHart, Mark	No	
Montana Women's Prison				3
	X	Mooreman, Michael		3
Musselshell County DES				110
National Weather Service		Chambers, Todd		
	X	Lester, Joe		
		Mottice, Cory		
		Plouffe, Krista		
		Setezenfand, Bob		
Northwestern		Perry, Lisa	No	
PPL-Montana		Beckman, Lee		2
		Kimmet, Ken		2
		Magnuson, Chris		1

LOCAL EMERGENCY PLANNING COMMITTEE

JEN STATON, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Phillips 66		Adelman, Ben		2
	X	Gallogly, Sean	No	1
	X	Wilson, Kyle		
Phillips 66 Pipeline	X	Ouzts, Eric		
		Brown, Joshua		
	X	Hanson, Gunnar		
		Wahlert, Shawn	No	
Rehabilitation Hospital	X	Ude, Dave		
Riverstone Health		Brown, Lauren		2
		Ezell, Ray		2
		Felton, John		
	X	Owen, Eric	Yes	2
		Schneeman, Barbara	Yes	2
		Tapia, Marilyn		2
Salvation Army		Major Keith Bottjen	No	2
		Metzler, Michael		
		Peterson, Colin		
St. John's United		Burgess, Kent		
		Wilkerson, Rob		6
St. Vincent Healthcare	X	Staton, Jennifer	No	2
		Fisher, Eric		
Shepherd Vol. Fire Dept		Ehlers, Phil	No	15
Sysco Food Service		Kelly, Chuck		4
USPS		Shortman, Christi		
United Way Volunteer Center	X	Sanderson, Pam	No	2
	X	Brese, Chrissy		2
Vitalant [formerly United Blood Services]		Houston, Sherri		
		Rainey, Scott		3
YARES, Radio Club	X	Bikle, Chuck	No	6
		Lough, Bob		
		Miller, Paul		
Yellowstone Art Museum		Price, Kelly		1
Yellowstone County BLM Rep		Wald, Isaac		
Yellowstone County DES	X	Williams, KC		1
	X	Overcast, Annemarie		
Yellowstone County GIS		Powell, Mike		1
		Reynolds, Janet		

LOCAL EMERGENCY PLANNING COMMITTEE

JEN STATON, CHAIR

Company	Present	Name	Federally Funded Yes / No	Miles Travelled One-way
Yellowstone Co – Sheriff		Bofto, Sam		
		Linder, Mike		2
83 rd Civil Support Team (WMD)		Steichea, Jason	Yes	
		Swan, Donnie	Yes	243
MEETING DIAL IN: [ONLY SHOWS LAST TWO DIGITS OF THE PHONE #]				
GUESTS:				
CARBON COUNTY	X	ALLEN, CYRINA		
		TOTAL ATTENDANCE		