



Yellowstone County Commissioners
RECEIVED

OCT 1 2026

Hire/Personnel Action Form

Employee Information

Employee
Darcie Tempel

Hire Information

Position Details	Hire Req#	Job Type
Marketing & Sales	202600473	Promotional
Director/MetraPark (J)	Job Class	Pay Rate
(6065)	Marketing & Sales	\$84,703.04
Person ID	Director/MetraPark (J)	HireDate
53137165	Job Class#	10/16/26
Department		
MetraPark		
Division		
MetraPark Marketing		

Comments

5810.555.460442.111 Replacing Cody Reitz. Promotion 3 grades = 20%

Approvals

HUMAN RESOURCES

Kevin Gillen
10/15/26 7:57 AM

FINANCE

JENNIFER JONES
10/15/26 7:58 AM

Commissioners Action
Approve Disapprove

Chair

WJL

Member

WJL

Member



Yellowstone County Commissioners
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OCT 15 2026

Hire/Personnel Action Form

Employee Information

Employee
Amber Stoltenberg

Hire Information

Position Details	Hire Req#	Job Type
Juvenile Care Worker (F)	202600448	Full-Time Regular
(5115)		
Person ID	Job Class	Pay Rate
55158509	Juvenile Care Worker (F)	\$26.14
55158509		
Department	Job Class#	HireDate
Youth Service Center	5115	10/19/26
Division		
N/A		

Comments

Amber will be replacing Victoria Otis as a JCW and will be starting overnights.
Her offer amount is the base pay of \$25.44 plus the overnight diff of \$.70 for a total of \$26.14.
2399.235.420250.111 100%

Approvals

HUMAN RESOURCES	Kevin Gillen	10/9/26 3:14 PM
FINANCE	JENNIFER JONES	10/12/26 8:36 AM

Commissioners Action
Approve Disapprove

Chair	<u>MM</u>	_____
Member	<u>MTN</u>	_____
Member	<u>Q</u>	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

OCT 09 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Marcus VanAken Giban Effective Date: 10/2/26

Current Title: VW Coordinator Gr. Salary \$ 25.70

Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: ☒ New Hire:

Regular Part Time: Rehire:

Temp Full Time: Termination: ☒

Temp Part Time: Promotion:

Seasonal Hire: Transfer:

Replaces position Demotion:

Name Reclassification:

New Budgeted Position

Other:

Funding: 2301 - 122 - 41100 - 111 Percent/CO New Account
Percent Split Account

Carlin Kuyama
Elected Official/Department Head

Date

Section 2

Human Resources: Finance:

Note: Note:

Ken Kim Giban 9-7-26
Director Date

Jul James 10-9-26
Director Date

H.R. Comments: Commissioner's Action
Approve Disapprove

 Chair

 Member

 Member

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod



Yellowstone County Commissioners
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OCT 13 2026

Hire/Personnel Action Form

Employee Information

Employee
Shawn Bradshaw

Hire Information

Position Details	Hire Req#	Job Type
Motor Vehicle Clerk (C) (2050)	202600464	Full-Time Regular
Person ID	Job Class	Pay Rate
68850749	Motor Vehicle Clerk (C)	\$19.02
Department	Job Class#	HireDate
Treasurer/Supt. of Schools/Motor Vehicle	2050	10/13/26
Division		
N/A		

Comments

1000.113.410540.111 Replacing Casey Heimann

Approvals

HUMAN RESOURCES	Kevin Gillen	10/13/26 9:44 AM
FINANCE	JENNIFER JONES	10/13/26 9:49 AM

Commissioners Action
Approve Disapprove

Chair	<u>MSN</u>	_____
Member	<u>MSN</u>	_____
Member	_____	_____



Yellowstone County Commissioners
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OCT 08 2026

Hire/Personnel Action Form

Employee Information

Employee
Arian Bytyqi

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202600393	Full-Time Regular
Person ID	Job Class	Pay Rate
62994171	Detention Officer (D)	\$30.00
Department	Job Class#	HireDate
Sheriff's Office	5090	10/26/26
Division		
Detention Facility		

Comments

FUNDING: 2300.136.420200.111 @ 100%
REPLACES: ROBBINS

Approvals

HUMAN RESOURCES	Kevin Gillen	10/8/26 8:33 AM
FINANCE	JENNIFER JONES	10/8/26 9:34 AM

Commissioners Action	Chair	<u>HY</u>	_____
	Member	<u>MTN</u>	_____
	Member	<u>[Signature]</u>	_____



Yellowstone County Commissioners
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OCT 10 2026

Hire/Personnel Action Form

Employee Information

Employee
James Caraway

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D)	202600461	Full-Time Regular
(5090)		
Person ID	Job Class	Pay Rate
66482628	Detention Officer (D)	\$30.00
Department	Job Class#	HireDate
Sheriff's Office	5090	10/26/26
Division		
Detention Facility		

Comments

FUNDING:2300.136.420200.111 @ 100%
REPLACES: COULTER

Approvals

HUMAN RESOURCES

Kevin Gillen

10/15/26 7:56
AM

FINANCE

JENNIFER
JONES

10/15/26 7:58
AM

Commissioners Action
Approve Disapprove

Chair

MM

Member

MDW

Member

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

OCT 09 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Ryan Flores Effective Date: 10/06/2026
Current Title: Detention Officer Gr. Salary \$ 30.00
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: xx New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: xx
Temp Part Time:
Seasonal Hire: Promotion:
Replaces position Transfer:
Name
New Budgeted Position Demotion:
Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
Percent Split Account

[Signature] 10/06/2026
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: [Signature] 9-7-26
Director Date

H.R. Comments:

Commissioner's Action
Approve Disapprove

Chair [Signature]
Member [Signature]
Member [Signature]

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

OCT 09 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Rachel Eldridge Effective Date: 10/05/2026
Current Title: Booking Clerk Gr. Salary \$ 24.00
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: xx New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: xx
Temp Part Time: Voluntary Promotion:
Seasonal Hire: Transfer:
Replaces position Name Demotion:
New Budgeted Position

Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
Percent Split Account

 10/05/2026
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note:
Ken Lyle 10-7-26
Director Date

H.R. Comments:

Note:
Jul Jones 10.9.26
Director Date

Commissioner's Action
Approve Disapprove

Chair
Member
Member

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod