



Yellowstone County Commissioners
RECEIVED

SEP 11 2026

Hire/Personnel Action Form

Employee Information

Employee
Dennessa Starkey

Hire Information

Position Details	Hire Req#	Job Type
Victim Witness Coordinator (F) (3060)	202600457	Full-Time Regular
Person ID	Job Class	Pay Rate
19546785	Victim Witness Coordinator (F)	\$24.58
Department	Job Class#	HireDate
County Attorney's Office	3060	9/16/26
Division		
N/A		

Comments

2301.122.41100.11 - 100% - Tom Malone

Approvals

HUMAN RESOURCES	Kevin Gillen	9/11/26 10:08 AM
FINANCE	JENNIFER JONES	9/11/26 10:15 AM

Commissioners Action
Approve Disapprove

Chair	<u>MW</u>	_____
Member	<u>MSW</u>	_____
Member	<u>Q</u>	_____



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SEP 14 2026

Hire/Personnel Action Form

Employee Information

Employee
Alyssa Brown

Hire Information

Position Details	Hire Req#	Job Type
Metra Food Service Assistant (C/D) (6072)	202600444	Full-Time Regular
Person ID	Job Class	Pay Rate
68752834	Metra Food Service Assistant (C/D)	\$22.00
Department	Job Class#	HireDate
MetraPark	6072	9/16/26
Division		
MetraPark Concessions		

Comments

5810.553.460442.111 Replacing Samantha Johnson

Approvals

HUMAN RESOURCES	Kevin Gillen	9/9/26 10:14 AM
FINANCE	JENNIFER JONES	9/9/26 10:40 AM
COMMISSIONERS	ERIKA GUY	9/9/26 10:53 AM

Commissioners Action
Approve Disapprove

Chair

HY

Member

MDW

Member

[Signature]



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Hire/Personnel Action Form

Employee Information

Employee
Tristen Bland

Hire Information

Position Details	Hire Req#	Job Type
Weed Foreperson (E) (4068)	202600463	Full-Time Regular
Person ID	Job Class	Pay Rate
68079857	Weed Foreperson (E)	\$27.14
Department	Job Class#	HireDate
Public Works	4068	9/28/26
Division		
Noxious Weed		

Approvals

HUMAN RESOURCES	Kevin Gillen	9/10/26 8:46 AM
FINANCE	JENNIFER JONES	9/10/26 8:48 AM
COMMISSIONERS	ERIKA GUY	9/10/26 10:32 AM

Commissioners Action
Approve Disapprove

Chair

KJ

Member

MTW

Member

[Signature]



Yellowstone County Commissioners
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SEP 14 2026

Hire/Personnel Action Form

Employee Information

Employee
Isaac Richardson

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D)	202600393	Full-Time Regular
(5090)		
Person ID	Job Class	Pay Rate
60370999	Detention Officer (D)	\$30.00
Department	Job Class#	HireDate
Sheriff's Office	5090	9/21/26
Division		
Detention Facility		

Comments

Funding: 2300.136.420200.111 @ 100%
replaces: Ortman

Approvals

HUMAN RESOURCES	Kevin Gillen	9/14/26 2:48 PM
FINANCE	JENNIFER JONES	9/14/26 2:51 PM

Commissioners Action
Approve Disapprove

Chair	<u>Mid</u>	_____
Member	<u>MEM</u>	_____
Member	<u>OR</u>	_____



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Hire/Personnel Action Form

Employee Information

Employee
Sam Edmisten

Hire Information

Position Details	Hire Req#	Job Type
Juvenile Care Worker (F) (5115)	202600448	Full-Time Regular
Person ID 68739210	Job Class Juvenile Care Worker (F)	Pay Rate \$25.44
Department Youth Service Center	Job Class# 5115	HireDate 9/24/26
Division N/A		

Comments

Sam will be replacing Chris Silveira as JCW and as of now won't be starting overnights.
2399.235.420250.111 100%

Approvals

HUMAN RESOURCES	Kevin Gillen	9/14/26 2:48 PM
FINANCE	JENNIFER JONES	9/14/26 2:51 PM

Commissioners Action
Approve Disapprove

Chair	<u>MY</u>	_____
Member	<u>MDW</u>	_____
Member	<u>DR</u>	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 14 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Anna Sullivan Effective Date: Oct 2, 2026
Current Title: Senior Deputy County Clerk Gr. V Salary \$ 49,631/hour
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____

Temp Full Time: _____
Temp Part Time: _____ Termination: X

Seasonal Hire: _____ Promotion: _____

Replaces position _____
Name _____ Transfer: _____

New Budgeted Position _____ Demotion: _____

Other: _____ Reclassification: _____

Funding 2301-122-411100 - 111 Percent _____ New Account _____
_____ - _____ - _____ Percent _____ Split Account _____
ASR 9/3/2026
Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Finance:

Note: _____
Ann Sullivan 9-11-26
Director _____ Date _____

Note: _____
Ann Sullivan 9-14-26
Director _____ Date _____

H.R. Comments: _____

Commissioner's Action
Approve _____ Disapprove _____

Chair MS _____
Member MS _____
Member MS _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 11 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Trasee Field Effective Date: Sept. 1, 2026
Current Title: SENIOR SECRETARY Gr. D Salary \$ 21.23
Title Change: _____ Gr. D Salary \$ 22.29 (5% Add'l¹)
Duties

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: _____
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
Other: Additional DES/ X
Rural Fire Duties

Funding: 1000 - 124 - 420600 - 111 Percent 5% New Account _____
Percent _____ Split Account _____

WMM 8/24/26
Elected Official/Department Head _____ Date _____

Section 2

Human Resources: _____ Finance: _____

Note: _____
Trasee Field 9-11-26 9-11-26
Director _____ Director _____ Date _____

H.R. Comments: _____
Commissioner's Action
Approve _____ Disapprove _____

Chair WMM _____
Member WMM _____
Member WMM _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 11 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Charri Victory Effective Date: 9/1/26
Current Title: Payroll Admin. Gr. F Salary \$ 33.63
Title Change: _____ Gr. G Salary \$ 76.939.20

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: _____
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
Other: _____ Reclassification: _____

Funding: 1000 - 144 - 410800 - 111 Percent 100 New Account _____
Percent _____ Split Account _____
Ken Allen 9-11-26
Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Finance:

Note: _____
Ken Allen 9-11-26
Director _____ Date _____

Note: _____
Jud Jones 9-11-26
Director _____ Date _____

H.R. Comments:

Commissioner's Action
Approve _____ Disapprove _____

1 Step grade increase is

Comments with additional
duties, responsibilities - long overdue

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

Chair HH _____
Member MM _____
Member DD _____

YELLOWSTONE COUNTY PERSONNEL ACTION REPORT

Oct 12 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Amy Mills Effective Date: 9/1/26
 Current Title: Payroll Admin. Gr. F Salary \$ 28.69
 Title Change: _____ Gr. G Salary \$ 45,644.80

Check as Applicable:

Regular Full Time: _____ New Hire: _____
 Regular Part Time: _____ Rehire: _____
 Temp Full Time: _____ Termination: _____
 Temp Part Time: _____ Promotion: _____
 Seasonal Hire: _____ Transfer: _____
 Replaces position Name: _____ Demotion: _____
 New Budgeted Position: _____
 Other: _____ Reclassification: _____

Funding: 1000 - 144 - 410800 - 111 Percent 100 New Account _____
 Percent _____ Split Account _____

Ken Allen

9-11-26

Elected Official/Department Head _____ Date _____

Section 2

Human Resources: _____

Finance: _____

Note: _____

Note: _____

Ken Allen 9-11-26
 Director Date

Paul Jones 9-11-26
 Director Date

H.R. Comments: _____

Commissioner's Action
 Approve _____ Disapprove _____

Step grade increase 15

COMMENSURATE WITH ADDITIONAL
 DUTIES, RESPONSIBILITY - LONG OVERDUE

Date entered in payroll _____

Clerk & Recorder - original _____

Human Resources - canary _____

Auditor - pink _____

Department - goldenrod _____

Chair AK

Member MAW

Member AK

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 14 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Billie Chase Effective Date: 9-1-26
Current Title: Facilities Dir - metroPark Gr. I Salary \$ 82,412.26
Title Change: _____ Gr. _____ Salary \$ 90,658.99 + 10% additional
Check as Applicable: duties
Regular Full Time: ✓ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: _____
Temp Part Time: _____
Seasonal Hire: _____ Promotion: _____
Replaces position _____ Transfer: _____
Name _____ Demotion: _____
New Budgeted Position _____

Other: Additional duties ✓ Reclassification: _____

Funding: 5819 SSA 460442 - 111 Percent 100 New Account _____
_____ Percent _____ Split Account _____
2026 9/8/26
Elected Official/Department Head _____ Date _____

Section 2

Human Resources: _____ Finance: _____

Note: _____ Note: _____
Director Date
Ken Miller 9-11-26 Jul Jones 9.14.26
Director Date
H.R. Comments: _____ Commissioner's Action
Approve _____ Disapprove _____

Chair MM _____
Member MM _____
Member MM _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____



Yellowstone County Commissioners
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SEP 16 2026

Hire/Personnel Action Form

Employee Information

Employee
Mathew Combs

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202600461	Full-Time Regular
Person ID 64479055	Job Class Detention Officer (D)	Pay Rate \$30.00
Department Sheriff's Office	Job Class# 5090	HireDate 9/16/26
Division Detention Facility		

Comments

Funding: 2300.136.3420200.111 @100 %
replaces: Hamilton
transfer from Sheriff Deputy

Approvals

HUMAN RESOURCES	Kevin Gillen	9/16/26 1:27 PM
FINANCE	JENNIFER JONES	9/16/26 1:27 PM

Commissioners Action
Approve Disapprove

Chair	<u>44</u>	_____
Member	<u>MSW</u>	_____
Member	<u>[Signature]</u>	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 1 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Levi Nussberg Effective Date: 9-4-26
Current Title: Metron Event Maint. Gr. D12 Salary \$ \$125.00 per hr
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: X
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
Other: _____

Reclassification:

Funding: 5810 - 584 - 4604412 - 111 Percent 100 New Account _____
Percent _____ Split Account _____
Seal 9/14/2026
Elected Official/Department Head _____ Date _____

Section 2

Human Resources: _____ Finance: _____

Note: _____
Ken Allen 9-16-26 J. Jones 9-16-26
Director Date
H.R. Comments: _____
Commissioner's Action
Approve _____ Disapprove _____

Chair WJ
Member MDW
Member JD

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

SEP 16 2026

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Victoria Otis Effective Date: 9/14/26
Current Title: JEW Gr. 7 Salary \$ 25.44
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: 8 New Hire: _____
Regular Part Time: _____

Temp Full Time: _____
Temp Part Time: _____

Seasonal Hire: _____

Replaces position _____
Name _____

New Budgeted Position _____

Other: probation leave _____

Funding: 2392-235 - 420250 - 111 Percent 100% New Account _____
Percent _____ Split Account _____

Elected Official/Department Head _____ Date 9-14-26

Section 2

Human Resources:

Finance:

Note: Ken Sola 9-16-26
Director Date

H.R. Comments: _____

Note: Paul Jones 9.16.26
Director Date

Commissioner's Action
Approve _____ Disapprove _____

Chair WJ _____
Member MTN _____
Member R _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

revised 02/13

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 1 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: ANNAMARIE FOWLER Effective Date: 9/15/26
Current Title: DES COORDINATOR Gr. G Salary \$ 32.30/HR
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____

Temp Full Time: _____
Temp Part Time: _____ Termination: ☒

Seasonal Hire: _____ Promotion: _____

Replaces position _____
Name _____ Transfer: _____

New Budgeted Position _____ Demotion: _____

Other: _____ Reclassification: _____

Funding: 1000 - 124 - 420600 - 111 Percent 100% New Account _____
_____ - _____ - _____ - _____ Percent _____ Split Account _____

Dunkley 9/14/26
Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Note: Ken Siler 9-16-26
Director _____ Date _____

H.R. Comments: _____

Finance:

Note: Jul Jones 9.16.26
Director _____ Date _____
Commissioner's Action
Approve _____ Disapprove _____

Chair MY _____
Member MAW _____
Member [Signature] _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

SEP 16 2026

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Mallory Parker Effective Date: 10/01/2026
Current Title: Booking Clerk Gr. Salary \$ 24.24
Title Change: Booking Clerk/ FTO Gr. Salary \$ 24.96

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination:
Temp Part Time:
Seasonal Hire: Promotion:
Replaces position Transfer:
Name
New Budgeted Position Demotion:
Other: add FTO pay XX Reclassification:
Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
Percent Split Account
Donna 09/14/2026
Elected Official/Department Head Date

Section 2

Human Resources:

Finance:

Note: Ken Blay 9-16-26
Director Date

H.R. Comments:

Note: Paul Jones 9.16.26
Director Date

Commissioner's Action
Approve Disapprove

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

Chair MY
Member MTN
Member

