



Yellowstone County Commissioners
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AUG 28 2026

Hire/Personnel Action Form

Employee Information

Employee
Logan Griffin

Hire Information

Position Details	Hire Req#	Job Type
IT Computer Support Specialist (E) (1080)	202600455	Full-Time Regular
Person ID	Job Class	Pay Rate
68425518	IT Computer Support Specialist (E)	\$25.00
Department	Job Class#	HireDate
Information Technology	1080	8/31/26
Division		
N/A		

Comments

replacement for Tyler Helmbrecht who moved into a new role.

Approvals

HUMAN RESOURCES	Kevin Gillen	8/27/26 4:18 PM
FINANCE	JENNIFER JONES	8/28/26 11:35 AM

Commissioners Action
Approve Disapprove

Chair	<u>WJ</u>	_____
Member	<u>MTA</u>	_____
Member	<u>Q</u>	_____



Yellowstone County Commissioners
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SEP 01 2026

Hire/Personnel Action Form

Employee Information

Employee
Bryan Bartholomew

Hire Information

Position Details	Hire Req#	Job Type
Deputy Sheriff (Patrol) (MCA) (5045)	202600462	Full-Time Regular
Person ID	Job Class	Pay Rate
60882082	Deputy Sheriff (Patrol) (MCA)	\$35.32
Department	Job Class#	HireDate
Sheriff's Office	5045	9/16/26

Division
Sheriff Patrol

Comments

Funding: 2300.132.420150.111 @ 100%
replaces: Huskey
Transfer from Detention to Deputy

Approvals

HUMAN RESOURCES

Kevin Gillen

8/31/26 2:27
PM

FINANCE

JENNIFER
JONES

8/31/26 4:00
PM

Commissioners Action
Approve Disapprove

Chair

MY

Member

MBW

Member

CD



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SEP 01 2026

Hire/Personnel Action Form

Employee Information

Employee
Rachel Eldridge

Hire Information

Position Details	Hire Req#	Job Type
Booking Clerk (B) (5080)	202600452	Full-Time Regular
Person ID	Job Class	Pay Rate
43423200	Booking Clerk (C)	\$24.00
Department	Job Class#	HireDate
Sheriff's Office	5080	9/14/26
Division		
Detention Facility		

Comments

Funding: 2300.136.420200.111 @ 100%
replaces: Holman

Approvals

HUMAN RESOURCES	Kevin Gillen	8/31/26 2:27 PM
FINANCE	JENNIFER JONES	8/31/26 4:00 PM

Commissioners Action
Approve Disapprove

Chair	<u>444</u>	_____
Member	<u>MDV</u>	_____
Member	<u>RD</u>	_____



Yellowstone County Commissioners
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SEP 02 2026

Hire/Personnel Action Form

Employee Information

Employee
Angelica Mozqueda

Hire Information

Position Details	Hire Req#	Job Type
Justice Court Clerk (C) (3015)	202600453	Full-Time Regular
Person ID	Job Class	Pay Rate
5913803	Justice Court Clerk (C)	\$19.02
Department	Job Class#	HireDate
Justice Court	3015	10/1/26
Division		
N/A		

Comments

Funding number: 1000.000.121.410340.111
Percentage: 100%
Starting wage: \$19.02 per hour
Start Date: 9/16/26
Replacing: Amanda Heimann
Full Time/40 hrs a week

Approvals

HUMAN RESOURCES	Kevin Gillen	9/2/26 9:59 AM
FINANCE	JENNIFER JONES	9/2/26 10:00 AM

Commissioners Action
Approve Disapprove

Chair	<u>du</u>	_____
Member	<u>MDV</u>	_____
Member	<u>RD</u>	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 01 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Adrienne Wood Effective Date: 9/1/2026
Current Title: Elections Clerk Gr. D Salary \$ 21.23 current
Title Change: _____ Gr. D Salary \$ 22.29 with increase
Check as Applicable:
Regular Full Time: ☒
Regular Part Time: ☐
Temp Full Time: ☐
Temp Part Time: ☐
Seasonal Hire: ☐
Replaces position _____
Name _____
New Budgeted Position _____
Other: 5% increase _____
Funding: 1000-104-410600-111 Percent 00% New Account _____
Percent _____ Split Account _____
Elected Official/Department Head Dayna Causley Date 8/19/26

Section 2

Human Resources: _____ Finance: _____
Note: New employee transfer Note: _____
Ken Helly 8-31-26 Jul Jones 9.1.26
Director Date Director Date
H.R. Comments: _____ Commissioner's Action
Approve _____ Disapprove _____
Chair HH _____
Member HH _____
Member HH _____
Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____