



Yellowstone County Commissioners
RECEIVED

AUG 21 2026

Hire/Personnel Action Form

Employee Information

Employee
Jovone Roman

Hire Information

Position Details	Hire Req#	Job Type
IT Computer Support Specialist (E) (1080)	202600455	Full-Time Regular
Person ID	Job Class	Pay Rate
68306893	IT Computer Support Specialist (E)	\$25.00
Department	Job Class#	HireDate
Information Technology	1080	9/3/26
Division		
N/A		

Comments

1000.000.115.410580.111 replaces J Montelongo (who was promoted)

Approvals

HUMAN RESOURCES	Kevin Gillen	8/20/26 4:31 PM
FINANCE	JENNIFER JONES	8/21/26 7:06 AM

Commissioners Action
Approve Disapprove

Chair	<u>HH</u>	_____
Member	<u>MM</u>	_____
Member	<u>DD</u>	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

AUG 24 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Caleb Music Effective Date: 9/3/2026
Current Title: Crew Foreperson Gr. E Salary \$ 25.23/hr
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: ☒
Regular Part Time: _____

Temp Full Time: _____
Temp Part Time: _____

Seasonal Hire: _____

Replaces position
Name: _____

New Budgeted Position: _____

Other: _____

Funding: 2440 - 403 - 451100 - 111 Percent 100 New Account _____
Percent _____ Split Account _____

Elected Official/Department Head: Joe Lefwood Date: 8/18/2026

Section 2

Human Resources:

Finance:

Note: See file 8-19-26
Director _____ Date _____

H.R. Comments: _____

Note: See Jones 8-24-26
Director _____ Date _____

Commissioner's Action
Approve _____ Disapprove _____

Chair MM
Member MM
Member MM

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

AUG 26 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: EVE ROOSEVELT Effective Date: 8/16/26
Current Title: GIS ENTERPRISE Gr. G Salary \$ 32.61
Title Change: _____ Gr. _____ Salary \$ 34.24

Check as Applicable:

Regular Full Time: ✓ New Hire: _____
Regular Part Time: _____ Rehire: _____

Temp Full Time: _____ Termination: _____
Temp Part Time: _____

Seasonal Hire: _____ Promotion: _____

Replaces position _____ Transfer: _____
Name _____

New Budgeted Position _____ Demotion: _____

Other: 50% ADDITIONAL DUTIES Reclassification: _____

Funding: 1000 - 124 - 411060 - 111 Percent 100% New Account _____
Percent _____ Split Account _____

Dunkley 8/18/27
Elected Official/Department Head Date

Section 2

Human Resources: _____ Finance: _____

Note: _____
Ken Allen 8-24-26 Jungner 8.20.26
Director Date Director Date

H.R. Comments: _____ Commissioner's Action
Approve _____ Disapprove _____

Chair MY _____
Member MY _____
Member ca _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

AUG 26 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: ALYSSA QUIROZ Effective Date: 8/16/27
Current Title: GIS ADDRESS COORD. Gr. G Salary \$ 33.38
Title Change: _____ Gr. _____ Salary \$ 35.05

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: _____
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
50% ADDITIONAL
Other: DUTIES Reclassification: _____

Funding: 1000 - 124 - 411060 - 111 Percent 100% New Account _____
- - - - - Percent _____ Split Account _____

Franky Feagin 8/18/27
Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Finance:

Note: _____
Ken Allen 8-24-26
Director _____ Date _____

Note: _____
Alyssa Quiroz 8-26-26
Director _____ Date _____

H.R. Comments: _____

Commissioner's Action
Approve _____ Disapprove _____

Chair AM _____
Member MMW _____
Member Ch _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____