

Yellowstone County



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September 1, 2026

Board of Yellowstone County Commissioners
P.O. Box 35000
Billings, MT 59107

Dear Board Members:

Please accept this letter as written confirmation of our department's intent on making a budget transfer within the Emergency/ Insurance Fund.

Your Policy #23-18 in Section N gives my department the authority to move up to \$50,000 within a fund. This has been routinely performed over the years where unexpended needs are projected for that fund. These are then recapped during the mid-year or end of year budget process for Board approval.

This letter is intended to inform the Board of our intent to move \$1,500 of budgeted expenditure authority from the Operating Supplies account (2260.199.440150.220). This authority will be going to the Overtime account (2260.199.440150.120) to cover the overtime worked by various employees after the Courthouse flooded.

As stated above, these changes will be listed with other transfers and adjustments given to the Board for approval via resolution for midyear FY27.

Thank you for your time and consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jennifer Jorles", is written over a faint, larger version of the same signature.

Jennifer Jorles
Finance & Budget Director