



Yellowstone County Commissioners
RECEIVED

AUG 10 2026

Hire/Personnel Action Form

Employee Information

Employee
Katy Williams

Hire Information

Position Details	Hire Req#	Job Type
Deputy County Attorney (I) (3070)	202500374	Full-Time Regular
Person ID	Job Class	Pay Rate
42663063	Deputy County Attorney (I)	\$90,125.00
Department	Job Class#	HireDate
County Attorney's Office	3070	8/27/26
Division		
N/A		

Approvals

HUMAN RESOURCES	Kevin Gillen	8/10/26 1:09 PM
FINANCE	JENNIFER JONES	8/10/26 1:25 PM

Commissioners Action
Approve Disapprove

Chair		_____
Member		_____
Member		_____



Hire/Personnel Action Form

AUG 11 2026

Employee Information

Employee
Katy Williams

Hire Information

Position Details	Hire Req#	Job Type
Deputy County Attorney (I) (3070)	202500374	Full-Time Regular
Person ID	Job Class	Pay Rate
42663063	Deputy County Attorney (I)	\$90,125.00
Department	Job Class#	HireDate
County Attorney's Office	3070	8/27/26
Division		
N/A		

Comments

2301122.41100.111, 100%, Replaces Erickson

Approvals

HUMAN RESOURCES	Kevin Gillen	8/11/26 8:04 AM
FINANCE	JENNIFER JONES	8/11/26 8:11 AM

Commissioners Action
Approve Disapprove

Chair		_____
Member		_____
Member		_____



AUG 11 2026

Hire/Personnel Action Form

Employee Information

Employee
Michael Fabricius

Hire Information

Position Details	Hire Req#	Job Type
Tax Supervisor (F) (2040)	202600449	Full-Time Regular
Person ID	Job Class	Pay Rate
67672963	Tax Supervisor (F)	\$25.33
Department	Job Class#	HireDate
Treasurer/Supt. of Schools/Motor Vehicle	2040	8/11/26
Division		
N/A		

Comments

Replacing Jennifer Bryan

Approvals

HUMAN RESOURCES	Kevin Gillen	8/11/26 8:05 AM
FINANCE	JENNIFER JONES	8/11/26 8:11 AM

Commissioners Action
Approve Disapprove

Chair	<u>HY</u>	_____
Member	<u>[Signature]</u>	_____
Member	<u>[Signature]</u>	_____



Yellowstone County Commissioners
RECEIVED

AUG 06 2026

Hire/Personnel Action Form

Employee Information

Employee
Jacqueline Gallagher

Hire Information

Position Details	Hire Req#	Job Type
Juvenile Care Supervisor (G) (5120)	202600451	Full-Time Regular
Person ID	Job Class	Pay Rate
55422641	Juvenile Care Supervisor (G)	\$29.51
Department	Job Class#	HireDate
Youth Service Center	5120	8/16/26
Division		
N/A		

Comments

2399.235.420250.111 100%

Jacqueline Gallagher will be replacing Frank Gangone III as JCW Supervisor promo from JCW.

Approvals

HUMAN RESOURCES	Kevin Gillen	8/6/26 1:14 PM
FINANCE	JENNIFER JONES	8/6/26 1:15 PM

Commissioners Action
Approve Disapprove

Chair	<u>HY</u>	_____
Member	<u>MTW</u>	_____
Member	<u>CD</u>	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

AUG 07 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: LynDee Schmidt Effective Date: 8/31/26
Current Title: Benefits + Safety mgr. Gr. H Salary \$ 90,443.56
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: X
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
Other: _____ Reclassification: _____

Funding: 1000 - 144 - 410800 - 111 Percent 100 New Account _____
- - - - - Percent _____ Split Account _____

Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Finance:

Note: _____
LynDee 8.5.26
Director Date

Note: _____
Jane Gerner 8.7.26
Director Date

H.R. Comments: _____

Commissioner's Action
Approve _____ Disapprove _____

Chair HH
Member MDW
Member CL

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

AUG 07 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Matt Kerkel Effective Date: 8.5.26
Current Title: Purch. Agent Gr. J Salary \$ \$85,900
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: ✓
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
Other: _____
Reclassification: _____

Funding: 1000 - 14 - 490510 - 111 Percent 100% New Account _____
Percent _____ Split Account _____
Quindlen Jones 8.5.26
Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Finance:

Note: _____
Sam Green 8-5-26
Director _____ Date _____

Note: _____
Quindlen Jones 8.5.26
Director _____ Date _____
Commissioner's Action
Approve _____ Disapprove _____

H.R. Comments: _____

Chair mt _____
Member MTN _____
Member AW _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

AUG 07 2026

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Rylee Williams Effective Date: 08/14/2026
Current Title: Detention Officer Gr. Salary \$ 30.60
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: XX
Temp Part Time: Voluntary Promotion:
Seasonal Hire:

Replaces position Transfer:
Name Demotion:
New Budgeted Position

Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
 - - Percent Split Account

B Smith
Elected Official/Department Head Date 08/04/2026

Section 2

Human Resources:

Note: Rylee Williams 8-5-26
Director Date

H.R. Comments:

Finance:

Note: Jul Jones 8-7-26
Director Date

Commissioner's Action
Approve Disapprove

Chair MM
Member MM
Member MM

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

AUG 07 2026

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Preston Herzog Effective Date: 07/30/2026
Current Title: Detention Officer Gr. Salary \$ 30.00
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: XX
Temp Part Time: Voluntary
Seasonal Hire: Promotion:
Replaces position Transfer:
Name Demotion:
New Budgeted Position

Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
55000 Percent Split Account

55000 08/04/2026
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Ken Yella 8-5-26 Note: July Jones-8-7-26
Director Director Date

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair MY
 Member
 Member

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

AUG 12 2026

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Mona Hunt Effective Date: 8/31/2026
Current Title: Cash Management Supervisor Gr. 6 Salary \$ 33.95/hr
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: X Retirement
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____

Other: _____

Reclassification: _____

Funding: 1000 - 113 - 410540 - 111 Percent 100 New Account _____
Percent _____ Split Account _____

Hank Peters 8/7/2026
Elected Official/Department Head Date

Section 2

Human Resources: _____

Finance: _____

Note: Ken Viller 8-11-26
Director Date

H.R. Comments: _____

Note: James J. Jones 8-12-26
Director Date

Commissioner's Action
Approve _____ Disapprove _____

Chair WJ _____
Member WJ _____
Member WJ _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____