COUNTY WATER DISTRICT OF BILLINGS HEIGHTS

Special Meeting- MINUTES

Tuesday, JUNE 30, 2026 6 PM

Board Room, County Water District of Billings Heights, 1540 Popelka Dr.

The meeting was started with the Pledge of Allegiance and was called to order at 6 pm by President Essmann. Board Secretary Bakker called the roll. Directors Ewalt, Erpenbach, Kary, Graves and President Essmann were present, Director Ellis as excused. A quorum was established. Also present were IGM Oborn, Assistant Manager Simpson and Board Secretary Bakker. Evelyn Pyburn (Yellowstone County News) was present in person and "Thing 1" via Zoom.

President Essmann dispensed with the reading of the Conduct of the Meeting as the attendees had attended multiple meetings in the past. He asked for any public comment, and no one came forward.

Approval of Agenda: Director Kary made the motion to approve the Agenda and Director Ewalt seconded the motion. The motion passed unanimously.

New Business

General Manager Employment Agreement (pg 3)
Exhibit A- Job Description (Pg 10)
00X-26 RESOLUTION FOR THE EMPLOYMENT OF GENERAL MANAGER (Pg 2)

Director Kary made the motion to adopt the proposed resolution for the Employment of General Manager and Director Erpenbach seconded the motion. Director Kary made a motion to amend item 9b of the Employment Contract that described the "Vehicle Allowance" to add the sentence "Including being on call." to the section. Director Graves seconded the amendment to the resolution. The motion passed unanimously.

Director Kary made a motion to amend the Employment Contract, Section 11c to change the allowance from $7500 to $8300. Director Graves seconded the motion to amend. The motion to amend passed unanimously.

Director Kary made a motion to approve the Employment Agreement as mended. Director Ewalt seconded the motion. A voice vote was conducted. The motion passed 5-0.

President Essmann and the members of the Board offered their congratulations to General Manger Oborn.

President Essmann asked the Board for suggestions of items to be included on the July 15 agenda. Suggestions included:

- **Bank Services Request for Quote (RFQ)**
- **Migration of Website to new format**
- **Report on updates to the Employee Handbook**
- **Update on Leak Detection Findings for Ecologics**
    - The Board asked AM Simpson to send them a link to the current findings.
- **Audit Report**

Announcements:

Next Board Meeting: July 15, 2026, 6 PM

President Essmann adjourned the meeting at 6:17 pm.

Carolyn B Bakker

Carolyn B. Bakker, Board Secretary