



April 14 2026

Yellowstone County - Finance
P.O. Box 35015
Billings, MT 59107

Attn: Mr. Matt Kessler
E: mkessler@yellowstonecountymt.gov

Re: Change Order Increase
Construction Materials Testing and Observation Services
Administration Building Renovation
301 N. 29th St.
Terracon Project No. 26241058

Dear Mr. Kessler,

Terracon Consultants, Inc. (Terracon) was providing construction materials testing and observation services (Project No. 26241058) during construction of the project referenced above. Terracon is submitting a formal notification that our fees for services provided on the project have exceeded the estimated fees presented in our proposal due to added scope of the entryway and sidewalk. Due to this, the anticipated number of requests for testing services which were not included within our original estimate.

Upon our review of reports and invoices prepared for the project to-date, we have summarized our findings below to provide representatives a detailed explanation of services and associated fees that have exceeded our original fee estimate and projected costs for project completion:

- 1) **Entryway and Sidewalk:** Due to increased scope for the entryway, we have performed more than the originally anticipated number of earthwork services, reinforcing steel and concrete tests..

The table presented below provides a summary of the budget-related items associated with the project including the Fee Estimate prepared for the project, total for services invoiced to-date, and estimated fees for anticipated services remaining for the project.

| Budget Item | | Total |
|--|--|--------------------|
| a) Total Estimated Fees (6-27-2025) | | \$14,283.75 |
| b) Total Amount Invoiced through (6-27-2025) | | \$14,283.75 |
| c) Total Budget Remaining (a-b) | | \$0.00 |
| Remaining Services Estimated for Project Completion | | |
| d) Total Remaining Services Estimated for Project Completion | | \$0.00 |
| e) Total Work Performed since 11-11-2025 | | \$2,895.00 |
| New Total Project Estimated Fees (a+) | | \$17,178.75 |

If you have any questions or concerns regarding this letter, please feel free to contact us to discuss.

Sincerely,



Terracon Consultants, Inc. 2110 Overland Avenue, Suite 124 Billings, Montana 59102
P [406] 656-3072 F [406] 656-3578 www.terracon.com



Budget Report and Purchase Order Increase Request

Administration Building Renovation ■ Billings, MT

April 14, 2026 ■ Terracon Project No. 26241058

Terracon Consultants, Inc.

A handwritten signature in black ink, appearing to read 'ER' followed by a long horizontal stroke.

Eric Reifschneider
Department Manager

A handwritten signature in black ink that reads 'Travis Goracke'.

Travis Goracke, P.E.
Senior Engineer

Copies to: Addressee (via e-mail)
Attachment: Fee Estimate for Additional Services Remaining on the Project
Fees for Total Work Performed Since Previous Invoice
Supplement to Agreement for Services

Request for Supplemental Fees

Administration Building Renovation ■ Billings, MT

April 14, 2026 ■ Project No. 26241058



WORK PERFORMED SINCE LAST INVOICE

| Date/Report | Quantity | Rate | Total Cost | Service Description | Service Type |
|-------------|----------|-----------|------------|---|------------------------------------|
| 11/11/2025 | 1.25 | \$ 85.00 | \$ 106.25 | Soils Technician, per hours | Field Density Testing |
| | 1 | \$ 80.00 | \$ 80.00 | Reports | |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| 11/11/2025 | 2.75 | \$ 85.00 | \$ 233.75 | Concrete Technician, per hour | Concrete Compressive Strength Test |
| | 1 | \$ 80.00 | \$ 80.00 | Report, per report | |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| | 5 | \$ 35.00 | \$ 175.00 | Concrete Compressive Strength Cyls, per cyl | |
| 11/12/2025 | 1 | \$ 85.00 | \$ 85.00 | Soils Technician, per hours | Field Density Testing |
| | 1 | \$ 80.00 | \$ 80.00 | Reports | |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| 11/12/2025 | 1 | \$ 110.00 | \$ 110.00 | Reinforcing Steel Technician, per hours | Reinforcing Steel Observations |
| | 1 | \$ 80.00 | \$ 80.00 | Reports | |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| 11/12/2025 | 1.75 | \$ 85.00 | \$ 148.75 | Concrete Technician, per hour | Concrete Compressive Strength Test |
| | 1 | \$ 80.00 | \$ 80.00 | Report, per report | |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| | 5 | \$ 35.00 | \$ 175.00 | Concrete Compressive Strength Cyls, per cyl | |
| 11/12/2025 | 1 | \$ 85.00 | \$ 85.00 | Concrete Technician, per hour | Concrete Sample Pick-up |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| 11/13/2025 | 1 | \$ 85.00 | \$ 85.00 | Concrete Technician, per hour | Concrete Sample Pick-up |
| | 1 | \$ 80.00 | \$ 80.00 | Reports | |
| 11/13/2025 | 1.25 | \$ 85.00 | \$ 106.25 | Soils Technician, per hours | Field Density Testing |
| | 1 | \$ 80.00 | \$ 80.00 | Reports | |
| | 10 | \$ 1.00 | \$ 10.00 | Mileage, per mile | |
| 11/13/2025 | 1 | \$ 110.00 | \$ 110.00 | Reinforcing Steel Technician, per hours | Reinforcing Steel Observations |
| | 1 | \$ 80.00 | \$ 80.00 | Reports | |
| 11/13/2025 | 1 | \$ 85.00 | \$ 85.00 | Concrete Technician, per hour | Concrete Compressive Strength Test |

| | | | | | | | |
|------------|----|----|--------|----|--------|---|--|
| | 1 | \$ | 80.00 | \$ | 80.00 | Report, per report | |
| | 10 | \$ | 1.00 | \$ | 10.00 | Mileage, per mile | |
| | 5 | \$ | 35.00 | \$ | 175.00 | Concrete Compressive Strength Cyls, per cyl | |
| 11/14/2025 | 1 | \$ | 85.00 | \$ | 85.00 | Concrete Technician, per hour | Concrete Sample Pick-up |
| | 1 | \$ | 80.00 | \$ | 80.00 | Report, per report | |
| | 10 | \$ | 1.00 | \$ | 10.00 | Mileage, per mile | |
| 11/20/2025 | 1 | \$ | 180.00 | \$ | 180.00 | Proctor (Standard | Laboratory Compaction Characteristics (Standard) |
| | 1 | \$ | 60.00 | \$ | 60.00 | Administration (Invoicing), per hour | |

| | | |
|--|----|------------------|
| Work Performed since 11/11/2025 (a): | \$ | 2,895.00 |
| Original Budget (b): | \$ | 14,283.75 |
| Amount Invoiced through 6/27/2025 (c): | \$ | 14,283.75 |
| Total Left in Budget (b - c = d) | \$ | - |
| Work Left to be Performed (e) | \$ | - |
| Total Estimated Change Order (a + e - d = f) | \$ | 2,895.00 |
| New Total Estimated Budget (b + f) | \$ | 17,178.75 |

CHANGE ORDER No. 2

This Change Order No. 2 to the 26241058 dated 06/03/2025 ("Agreement") is between Yellowstone County MT ("Client") and Terracon Consultants, Inc. ("Consultant") for additional or changed Services to be provided by Consultant for Client on the Administration Building Renovation Project, as described in 26241058. This Change Order is incorporated into and made part of the Agreement.

1. **Scope of Services.** The scope of the additional or changed Services is described in the Scope of Services section of Consultant's Change Order Proposal, unless Services are otherwise described below or in Exhibit B to this Change Order (which section or exhibit are incorporated into the Change Order).

See attached change order P26241058

2. **Compensation.** Client shall pay compensation for the additional or changed Services performed at the fees stated in the Change Order Proposal unless fees are otherwise stated below or in Exhibit C to this Change Order (which section or exhibit are incorporated into the Change Order).

See attached change order P26241058

All terms and conditions of the Agreement shall continue in full force and effect. This Change Order is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**

Client: **Yellowstone County MT**

By:  Date: 4/14/2026

By: _____ Date: _____

Name/Title: **Eric R Reifschneider / Senior Project Manager**

Name/Title: **Matt Kessler / Purchasing Agent**

Address: **10841 S Ridgeview Rd
Olathe, KS 66061-6456**

Address: **PO Box 35015 YCDF Addition Remodel
Billings, MT 59107**

Phone: **(913) 599-6886** Fax: _____

Phone: _____ Fax: _____

Email: **Eric.Reifschneider@terracon.com**

Email: **mkessler@yellowstonecountymt.gov**