



May 12, 2026

Mr. Jay Anderson
Yellowstone County Public Works
2825 3rd Ave N., Room 600
Billings, MT 59101

Reference: Yellowstone County Junkyard - Agreement for Surveying and Engineering Services

Dear Mr. Anderson:

The following is a proposal for Performance Engineering to provide certain services in connection with your project which is generally described as follows:

Survey, Design, and Construction Documents for a new County junkyard facility located at King Avenue East and Riverside Road in Yellowstone County, MT.

If this proposal is acceptable to you, please execute this agreement where noted. This agreement sets forth the terms of the contract between Yellowstone County Public Works (hereinafter "Client") and Performance Engineering, LLC (PE).

Overview

It is our understanding PE will provide surveying and engineering design services for the proposed project, which includes a 3-acre gravel junkyard area and necessary stormwater infrastructure. It is anticipated the layout of said development will largely mimic the exhibit provided by the Client as part of the RFP. Services will include survey, grading, stormwater management design and construction staking. Design information will be compiled in construction drawings and electronic deliverables for Client's use in construction. The following sections describe the scope of work in detail.

Scope of Work

1. Site Civil Design

Schematic Design

- Project team meetings and coordination with design team
- Topographic survey of the primary project area. Limited boundary survey to define western and southern property boundaries as it relates to construction area.
- Completion of a schematic design of the proposed grading and stormwater management plans for review by the Client prior to proceeding to design development. Budget allows for one iteration following County comments.

Design Development

- Design development of site grading and drainage
- Hydrologic modeling of stormwater volumes for management design to reconcile with existing DEQ permitting
- Hydraulic design of stormwater collection system

Construction and Permitting Documents

- Completion of site civil construction plan set

Construction Staking

- One trip for rough cut/fill staking of subgrade
- One trip for finished cut/fill staking of subgrade
- One trip for staking of hydraulic structures/features

Based on our understanding of the required scope of services as outlined in this letter, our fee is as follows:

Site Civil Design

Contract Fee

\$ 21,700

Client Payment to PE

Agreement for Site Civil Design is to be executed as a lump sum billed as percent complete as determined by PE.

- Monthly invoices will be submitted to the Client
- Payment is due upon receipt of invoice
- Outstanding invoices greater than 30 days will receive a 15% APR finance charge
- Client invoices greater than 45 days will result in immediate stoppage of work until outstanding invoices are paid
- PE will not submit final documents to Client and/or regulating authorities until all invoices are current

The proposed budget does not include contingencies to cover significant modifications to the scope of work caused by other parties or factors beyond our control. If significant changes or additional site revisions caused by outside factors occur after we have commenced our services, PE will initiate a change order discussion with the Client to revise the scope and budget for the project. The revised scope and budget will be approved in writing prior to proceeding with any additional work.

Services not set forth above as basic services are specifically excluded from the scope of PE's services. PE assumes no responsibility to perform any services not specifically listed as basic services. If the Client and PE agree in writing via an amendment to this agreement, PE will provide additional services as requested by the Client.

Provided by Client

- Client approved site layout prior to starting design development
- Geotechnical report or County proposed gravel section.
- Application and permit fees are to be paid for by the Client

Not Included in Scope of Work

- Sanitary facilities design & permitting
- Bidding and contract negotiations with contractors
- Construction inspection
- Construction compaction and materials testing (negotiated if requested by Client. PE can provide compaction testing if desired)



The proposed budget for the work outlined above is valid for 15 days from the date noted at the top of this letter. We appreciate the opportunity to work with you on your project.

Sincerely,

Craig Dalton, PE
Project Manager

Performance Engineering, LLC

By: _____

Name: Craig Dalton

Title: Project Manager

Date: 5/12/2026

Yellowstone County Public Works

By: _____

Name: _____

Title: _____

Date: _____