

## **INTERAGENCY AGREEMENT**

This agreement is entered into by and between the Office of the Court Administrator (hereinafter referred to as OCA), the 13th Judicial District and Yellowstone County (hereinafter referred to as the County).

THE PARTIES OF THIS AGREEMENT, AND IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AGREE AS FOLLOWS:

The OCA, hereby enters into this interagency Agreement to allocate funding to the County for the purpose of improving court security.

### **DUTIES AND RESPONSIBILITIES OF THE COUNTY:**

To ensure that the obligations are met, the county agrees to the following:

1. The county agreed to a security review in partnership with OCA's court security specialist, which has been completed prior to signing this agreement.
2. The county will purchase and install the equipment identified and OCA will reimburse Yellowstone County within 30 days of purchase.

### **ALLOCATION OF FUNDS:**

The OCA shall authorize Yellowstone County spending authority as follows:

- A. Yellowstone County shall purchase equipment totaling \$10,436.65 to be allocated as follows:
  - a. The County will purchase 33 tablets, along with charging equipment and protective cases to serve judges and authorized staff for remote access to District Court security camera feeds in Yellowstone County Courthouse.
  - b. The purchased devices will remain property of the County.
  - c. The County will connect the tablets to the county network for streaming District Court security feeds via the Wisenet WAVE application.
  - d. The County will provide ongoing operational support for the 33 tablets, including maintaining security updates and protocols.
  - e. Ensure all tablets remain dedicated to the viewing of security camera feeds and are not repurposed for non-judicial use.
  - f. The County's IT department will serve as the primary helpdesk for District Court Judges and staff, for issues related to the security camera system and related components, including tablets.
  - g. The County will not be responsible for replacing the tablets.
  - h. State employees shall not remove tablets from the courthouse or use the tablets for any other use besides viewing security camera feed without prior authorization from the County.
  
- B. Yellowstone County shall purchase equipment totaling \$802.63 to be allocated as follows:

- a. The County will purchase 9 Nightlock Lockdown 2 devices at a cost of \$765.00 dollars
- b. Shipping for the 9 devices would be \$37.63.
- c. The 9 devices would be placed in:
  1. Courtroom 401 (inner airlock door)
  2. Courtroom 403 (inner airlock door)
  3. Courtroom 414 (inner airlock door)
  4. Courtroom 506
  5. Courtroom 509
  6. Courtroom 515
  7. Courtroom 518
  8. Courtroom 606 (from Courtroom into Chambers)
  9. Courtroom 608

C. Funds from the OCA for the security grant may not be used to supplant funding for security related programming/services currently being utilized in the County.

#### **TIME OF PERFORMANCE:**

For Part A in Allocation of Funds:

This part of the agreement will remain in place for the life of the 33 tablets, approximately 5-7 years, or until new technology is introduced to provide the District Courts access to security feeds, or a new agreement is put in place.

For Part B in Allocation of Funds:

This part of the agreement shall take effect on May 26, 2026 and shall terminate on May 26, 2027 unless terminated earlier in accordance with terms of this Agreement.

#### **Liaison**

The liaison for the OCA will be the Court Administrator or his designee. Liaison for Yellowstone County will be a member or an appointed designee of the Yellowstone County Board of County Commissioners.

#### **ACCESS AND RETENTION OF RECORDS**

- A. Yellowstone County agrees to provide the OCA, the Legislative Auditor or their agents' access to any records concerning this Agreement.
- B. Yellowstone County and the OCA agree to create and retain all records supporting this Agreement for a period of three years after the completion of this Agreement.

The OCA cannot disburse any payments under this Agreement until a fully executed Agreement is returned to the OCA.

**SIGNATURES:**

**Supreme Court Administrator**

---

Dave McAlpin

**Chair, Yellowstone County Board of County Commissioners**

---

Mark Morse

**District Court Judge, 13<sup>th</sup> Judicial District**

---

Hon. Linneweber