



Yellowstone County Commissioners  
RECEIVED

APR 20 2026

# Hire/Personnel Action Form

## Employee Information

Employee |  
Michelle Dominguez

## Hire Information

Position Details	Hire Req#	Job Type
Senior District Court Clerk (D) (3026)	202600422	Promotional
Person ID	Job Class	Pay Rate
62927458	Senior District Court Clerk (D)	\$20.83
Department	Job Class#	HireDate
District Court	3026	5/1/26
Division		
N/A		

## Comments

1000.221.410330.111 replaces B. Goodyear promo from Dist. court clerk

## Approvals

HUMAN RESOURCES	Kevin Gillen	4/20/26 9:17 AM	
FINANCE	JENNIFER JONES	4/20/26 9:19 AM	

Commissioners Action  
Approve Disapprove

Chair MV \_\_\_\_\_

Member MSW \_\_\_\_\_

Member DR \_\_\_\_\_



Yellowstone County Commissioners  
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APR 20 2026

# Hire/Personnel Action Form

## Employee Information

Employee  
Louise Goldenson

## Hire Information

Position Details	Hire Req#	Job Type
Senior Secretary (D) (1060-FI)	202600423	Full-Time Regular
Person ID	Job Class	Pay Rate
66968859	Senior Secretary (D)	\$21.00
Department	Job Class#	HireDate
Finance	1060-FI	5/4/26
Division		
N/A		

## Comments

1000.111.410510:111 replaces M. Fuson 100%

## Approvals

HUMAN RESOURCES	Kevin Gillen	4/20/26 9:18 AM
FINANCE	JENNIFER JONES	4/20/26 9:19 AM

Commissioners Action  
Approve          Disapprove         

Chair                  

Member                  

Member

APR 21 2026

# Hire/Personnel Action Form

## Employee Information

Employee  
William Grimm

## Hire Information

<b>Position Details</b>	<b>Hire Req#</b>	<b>Job Type</b>
IT Senior Computer Specialist (G) (1085)	202600428	Promotional
<b>Person ID</b>	<b>Job Class</b>	<b>Pay Rate</b>
60292693	IT Senior Computer Specialist (G)	\$28.68
<b>Department</b>	<b>Job Class#</b>	<b>HireDate</b>
Information Technology	1085	5/1/26
<b>Division</b>		
N/A		

## Comments

Replacement of open position left by Lloyd Swords departure, promo from IT Support Specialist.

## Approvals

HUMAN RESOURCES	Kevin Gillen	4/20/26 4:36 PM
FINANCE	JENNIFER JONES	4/21/26 7:04 AM
COMMISSIONERS	ERIKA GUY	4/21/26 7:05 AM

Commissioners Action  
Approve Disapprove

Chair	<u>MH</u>	___
Member	<u>MW</u>	___
Member	<u>ED</u>	___



APR 17 2026

# Hire/Personnel Action Form

## Employee Information

Employee  
Kristopher Bashor

## Hire Information

Position Details	Hire Req#	Job Type
Equipment Service Worker (C/D) (4010)	202600410	Full-Time Regular
Person ID	Job Class	Pay Rate
66694950	Equipment Service Worker (C/D)	\$21.24
Department	Job Class#	HireDate
Public Works	4010	4/20/26

## Comments

2110.401.430200.111 replaces M. Buening

## Approvals

HUMAN RESOURCES	Kevin Gillen	4/17/26 8:08 AM
FINANCE	JENNIFER JONES	4/17/26 9:07 AM

Commissioners  
Approve DI

Chair

Member

Member



Yellowstone County Commissioners  
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APR 17 2026

# Hire/Personnel Action Form

## Employee Information

Employee  
Talayna Schaerrer

## Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202600393	Full-Time Regular
Person ID	Job Class	Pay Rate
66571569	Detention Officer (D)	\$24.67
Department	Job Class#	HireDate
Sheriff's Office	5090	4/27/26

## Comments

Funding: 2300.136.420200.111 @ 100%  
replaces: Shoop

## Approvals

HUMAN RESOURCES	Kevin Gillen	4/17/26 11:29 AM
FINANCE	JENNIFER JONES	4/17/26 12:02 PM

Commissioners Action  
Approve Disapprove

Chair	<u>AM</u>	_____
Member	<u>[Signature]</u>	_____
Member	<u>[Signature]</u>	_____

APR 10 2026

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Sonia Nieves Effective Date: 04/22/2026  
Current Title: Booking Clerk Gr.      Salary \$ 21.63  
Title Change:      Gr.      Salary \$     

Check as Applicable:

Regular Full Time: xx New Hire:       
Regular Part Time:      Rehire:       
Temp Full Time:      Termination: xx  
Temp Part Time:      Voluntary Promotion:       
Seasonal Hire:      Transfer:       
Replaces position Name:      Demotion:       
New Budgeted Position:     

Other:      Reclassification:     

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account       
Percent      Split Account     

[Signature]  
Elected Official/Department Head

04/10/2026  
Date

Section 2

Human Resources:      Finance:       
Note:      Note:       
Ken Ellen 4-15-26 [Signature] 4-16-26  
Director Date Director Date  
H.R. Comments:      Commissioner's Action       
     Approve      Disapprove     

Date entered in payroll      Chair #114  
Clerk & Recorder - original      Member [Signature]  
Human Resources - canary      Member [Signature]  
Auditor - pink      Member [Signature]  
Department - goldenrod



APR 17 2026

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Kevin Jam Effective Date: 04/28/2026  
Current Title: Detective Gr.      Salary \$ 36,111  
Title Change:      Gr.      Salary \$     

Check as Applicable:

Regular Full Time: xx New Hire:       
Regular Part Time:      Rehire:       
Temp Full Time:      Termination: xx  
Temp Part Time:      Promotion: Voluntary  
Seasonal Hire:      Transfer:       
Replaces position Name:      Demotion:       
New Budgeted Position:      Reclassification:       
Other:     

Funding: 2300 - 131 - 420150 - 111 Percent 100 New Account       
Percent      Split Account     

  
Elected Official/Department Head

04/12/2026  
Date

Section 2

Human Resources:

Finance:

Note:       
Kevin Jam 4-16-26  
Director Date

Note:       
Julia WEA 4.16.26  
Director Date

H.R. Comments:     

Commissioner's Action  
Approve Disapprove

Chair MW  
Member MW  
Member     

Date entered in payroll       
Clerk & Recorder - original  
Human Resources - canary  
Auditor - pink  
Department - goldenrod

APR 20 2026

YELLOWSTONE COUNTY  
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Leonard Smith

Effective Date: 4/15/26

Current Title: JCW

Gr. 7 Salary \$ 25.28

Title Change: \_\_\_\_\_

Gr. \_\_\_\_\_ Salary \$ \_\_\_\_\_

Check as Applicable:

Regular Full Time:

New Hire: \_\_\_\_\_

Regular Part Time: \_\_\_\_\_

Rehire: \_\_\_\_\_

Temp Full Time: \_\_\_\_\_

Temp Part Time: \_\_\_\_\_

Termination:

Seasonal Hire: \_\_\_\_\_

Promotion: \_\_\_\_\_

Replaces position \_\_\_\_\_

Name \_\_\_\_\_

New Budgeted Position \_\_\_\_\_

Demotion: \_\_\_\_\_

Other: resigned - verbally

Reclassification: \_\_\_\_\_

Funding: 2399 - 235 - 420250 - 111

Percent 100% New Account \_\_\_\_\_

Percent \_\_\_\_\_ Split Account \_\_\_\_\_

\_\_\_\_\_

ASB

4-17-26

Elected Official/Department Head \_\_\_\_\_

Date \_\_\_\_\_

Section 2

Human Resources:

Finance:

Note: Jim Isler \_\_\_\_\_

Note: \_\_\_\_\_

Director \_\_\_\_\_

Director James Ginter \_\_\_\_\_

Date 4-17-26

Date 4-20-26

H.R. Comments: \_\_\_\_\_

Commissioner's Action

Approve \_\_\_\_\_

Disapprove \_\_\_\_\_

Date entered in payroll \_\_\_\_\_

Chair AM \_\_\_\_\_

Clerk & Recorder - original \_\_\_\_\_

Member MSN \_\_\_\_\_

Human Resources - canary \_\_\_\_\_

Member [Signature] \_\_\_\_\_

Auditor - pink \_\_\_\_\_

Department - goldenrod \_\_\_\_\_