



Yellowstone County Commissioners
RECEIVED

FEB 13 2026

Hire/Personnel Action Form

Employee Information

Employee
Mike Buening

Hire Information

Position Details	Hire Req#	Job Type
Equipment Operator I (D/E) (4020)	202600399	Promotional
Person ID	Job Class	Pay Rate
63935608	Equipment Operator I (D/E)	\$24.48
Department	Job Class#	HireDate
Public Works	4020	2/16/26
Division		
Road		

Comments

21110.401.430200.111 replaces Cramer, promo from Equipment Service Worker

Approvals

HUMAN RESOURCES	Kevin Gillen	2/13/26 9:47 AM
FINANCE	JENNIFER JONES	2/13/26 11:01 AM

Commissioners Action
Approve Disapprove

Chair	<u>44</u>	_____
Member	<u>MTN</u>	_____
Member	<u>QW</u>	_____



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Hire/Personnel Action Form

FEB 19 2026

Employee Information

Employee
Laura Grieshop

Hire Information

Position Details	Hire Req#	Job Type
Database Engineer (H)	202600404	Promotional
(1091)		
Person ID	Job Class	Pay Rate
60438452	Database Engineer (H)	\$79,080.00
Department	Job Class#	HireDate
Information Technology	1091	3/1/26
Division		
N/A		

Comments

Payroll code 1000.000.115.410580.111 Title and responsibility change

Approvals

HUMAN RESOURCES	Kevin Gillen	2/19/26 8:09 AM
FINANCE	JENNIFER JONES	2/19/26 8:12 AM
COMMISSIONERS	ERIKA GUY	2/19/26 8:13 AM

Commissioners Action
Approve Disapprove

Chair

MG

Member

MSA

Member

MSA



FEB 19 2026

Hire/Personnel Action Form

Employee Information

Employee
Jerrold Montelongo

Hire Information

Position Details	Hire Req#	Job Type
Network Systems Specialist (G) (1086)	202600406	Promotional
Person ID	Job Class	Pay Rate
25747993	Network Systems Specialist (G)	\$28.49
Department	Job Class#	HireDate
Information Technology	1086	3/1/26
Division		
N/A		

Comments

Payroll code 1000.000.115.410580.111 New title and additional duties.

Approvals

HUMAN RESOURCES	Kevin Gillen	2/18/26 4:25 PM
FINANCE	JENNIFER JONES	2/19/26 6:58 AM

Commissioners Action
Approve Disapprove

Chair	<u>MM</u>	_____
Member	<u>MM</u>	_____
Member	<u>MM</u>	_____



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FEB 19 2026

Hire/Personnel Action Form

Employee Information

Employee
Jamie DeBree

Hire Information

Position Details	Hire Req#	Job Type
Web Development Administrator (J) (1092)	202600403	Promotional
Person ID	Job Class	Pay Rate
62301632	Web Development Administrator (J)	\$99,268.36
Department	Job Class#	HireDate
Information Technology	1092	3/1/26

Division
N/A

Comments

Payroll funding code 1000.000.115.410580.111 Title and responsibility change

Approvals

HUMAN RESOURCES	Kevin Gillen	2/18/26 4:25 PM
FINANCE	JENNIFER JONES	2/19/26 6:57 AM

Commissioners Action
Approve Disapprove

Chair	<u>AM</u>	_____
Member	<u>MBW</u>	_____
Member	<u>AD</u>	_____

YELLOWSTONE COUNTY PERSONNEL ACTION REPORT

FEB 17 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Larry Williams

Effective Date: 2/7/2026

Current Title: Admin Coordinator

Gr. Salary \$ 24.76

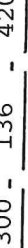
Title Change:

Gr. Salary \$

Check as Applicable:

Regular Full Time:	xx	New Hire:	_____
Regular Part Time:	_____	Rehire:	_____
Temp Full Time:	_____	Termination:	xx
Temp Part Time:	_____	Voluntary	_____
Seasonal Hire:	_____	Promotion:	_____
Replaces position	_____	Transfer:	_____
Name _____		Demotion:	_____
New Budgeted Position	_____	Reclassification:	_____
Other:	_____		

Funding:	2300	-	136	-	420200	-	111	Percent	50	New Account
								Percent		Split Account



 Elected Official/Department Head

Date 2/17/2026

Section 2

Human Resources: _____

Finance: _____

Section 2 _____

Note: _____
Director _____ Date _____
Commissioner's Action _____
Approve _____ Disapprove _____

Date entered in payroll _____

Clerk & Recorder - original

Human Resources - canary

Auditor - pink

Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

FEB 17 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Kenneth Anderson Effective Date: 2/13/26
Current Title: JCW Gr. 7 Salary \$ 27.39
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: X New Hire: _____
Regular Part Time: _____ Rehire: _____

Temp Full Time: _____
Temp Part Time: _____ Termination: X

Seasonal Hire: _____ Promotion: _____

Replaces position _____ Transfer: _____
Name _____

New Budgeted Position _____ Demotion: _____

Other: _____ Reclassification: _____

Funding: 2398 - 235 - 420250 - 111 Percent 100% New Account _____
Percent _____ Split Account _____

Karin DeLeon

Elected Official/Department Head _____

Date _____

Section 2

Human Resources: _____

Finance: _____

Note: _____
Director A. Butler Date 2-17-26
Director Jul Jones Date 2-17-26

H.R. Comments: _____

Commissioner's Action
Approve _____ Disapprove _____

Chair MA _____
Member MAN _____
Member (Signature) _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

FEB 12 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Chance Smith Effective Date: 02/19/2026
Current Title: Detention Officer Gr. Salary \$ 25.21
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: xx New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: xx
Temp Part Time: (Voluntary)
Seasonal Hire: Promotion:
Replaces position Transfer:
New Budgeted Position Demotion:

Other: Reclassification:

Funding: 2300 - 136 - 4202000 - 111 Percent 100 New Account
 - - Percent Split Account
Cap-S Smith
Elected Official/Department Head 02/09/2026
Date

Section 2

Human Resources:

Note: Deen Heller 2-11-26 Date
Director

H.R. Comments:

Finance:

Note: Jul Jones 2-12-26 Date
Director

Commissioner's Action
Approve Disapprove

Chair WJ
Member MDW
Member

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

FEB 12 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Clarke Hardt Effective Date: 2/13/26
Current Title: Maint. Tech II Gr. D/E Salary \$ 25.49
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: X New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: X
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____
Other: _____ Reclassification: _____

Funding: 2300-146 - 411200 - 111 Percent 60 New Account _____
Percent _____ Split Account _____

Clarke Hardt
Elected Official/Department Head _____ Date _____

Section 2

Human Resources:

Note: _____
Deen Heller 2-11-26
Director Date

H.R. Comments: _____

Finance:

Note: _____
Deen Heller 2-12-26
Director Date

Commissioner's Action
Approve _____ Disapprove _____

Chair HH _____
Member MTN _____
Member AW _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____