



## **COUNTY WATER DISTRICT OF BILLINGS HEIGHTS**

### **Special Meeting Minutes**

December 1, 2025, at 10 am

Board Room, County Water District of Billings Heights, 1540 Popelka Dr.

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**CALL MEETING TO ORDER:** President Jeff Essmann called the Special meeting to order a 10 am.

### **Pledge of Allegiance**

### **WELCOME AND INTRODUCTIONS**

**Board members present:** Directors Ellis, Ewalt, Graves, Erpenbach, Kary & President Essmann,

**Also present:** General Manager- Bo Andersson, Assistant Manager Josh Simpson, & Carolyn Bakker, Board Secretary

### **PRESIDENT'S REMARKS ON CONDUCT OF MEETING**

Since no members of the public were present, President Essmann didn't give the instructions for public comment.

### **APPROVAL OF AGENDA**

Director Ewalt made a motion to approve the agenda. Director Graves seconded it. The motion passed unanimously.

### **NEW BUSINESS:**

#### **Application for a MONTANA COAL ENDOWMENT PROGRAM (MCEP) Resolution 060-25**

Director Ewalt made the motion to put Resolution 060-25, authorizing the application for a grant from the Montana Coal Endowment Program (MCEP) on the table for discussion. Director Ellis seconded the motion.

The application was discussed. General Manager Bo Andresson noted it was incomplete because essential personnel were unavailable on short notice. A project and cost estimate are required to submit the grant application, which is due by midnight, December 1, 2025.

Director Ewalt made substitute motion to table the submission of the application. The grants are available annually and should be considered for the following year. Director Erpenbach seconded the motion.

The motion passed unanimously.

Director Kary suggested that management come to the Board with an alternative project for grant process for Fiscal year 2028. Motion was withdrawn.

#### **DISCUSSION OF ITEMS FOR FUTURE BOARD MEETINGS**

Several topics were discussed for consideration.

#### **ANNOUNCEMENT: Next board meeting December 17, 2025**

Meeting was adjourned at 10:34 a.m.

Carolyn Bakker  
Board Secretary – Carolyn Bakker