

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

JAN 28 2026

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Julie Byrne Effective Date: 1/25/26
Current Title: Asst Asst Gr. D Salary \$ \$51,230.40
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____
Temp Full Time: _____ Rehire: _____
Temp Part Time: _____ Termination: ☒
Seasonal Hire: _____ Promotion: _____
Replaces position _____ Transfer: _____
Name _____ Demotion: _____
New Budgeted Position _____
Other: _____ Reclassification: _____

Funding: 1000 - 111 - 410510 - 111 Percent 100% New Account _____
Percent _____ Split Account _____
James Jones 1/28/26
Elected Official/Department Head Date

Section 2

Human Resources:

Finance:

Note: _____
Ken Ylles 1-28-26
Director Date

Note: _____
James Jones
Director Date

H.R. Comments: _____

Commissioner's Action
Approve _____ Disapprove _____

Chair MM
Member MM
Member MM

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____