

# YELLOWSTONE COUNTY PERSONNEL ACTION REPORT

JAN 27 2026

## Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Yantra Aguilar Effective Date: 1/16/26  
 Current Title: Victim/Witness Gr. F Salary \$ 2452  
 Title Change: \_\_\_\_\_ Gr. \_\_\_\_\_ Salary \$ \_\_\_\_\_

### Check as Applicable:

Regular Full Time: X New Hire: \_\_\_\_\_  
 Regular Part Time: \_\_\_\_\_ Rehire: \_\_\_\_\_  
 Temp Full Time: \_\_\_\_\_ Termination: X  
 Temp Part Time: \_\_\_\_\_ Promotion: \_\_\_\_\_  
 Seasonal Hire: \_\_\_\_\_ Transfer: \_\_\_\_\_  
 Replaces position \_\_\_\_\_ Demotion: \_\_\_\_\_  
 Name \_\_\_\_\_  
 New Budgeted Position \_\_\_\_\_  
 Other: \_\_\_\_\_  
 Reclassification: \_\_\_\_\_

Funding: 2301 - 112 - 41100 - 111 Percent 100% New Account \_\_\_\_\_  
 Percent \_\_\_\_\_ Split Account \_\_\_\_\_

Magdalena  
 Elected Official/Department Head \_\_\_\_\_ Date \_\_\_\_\_

## Section 2

Human Resources:

Note: \_\_\_\_\_  
Kim Allen 1-22-26  
 Director Date

H.R. Comments: \_\_\_\_\_

Finance:

Note: \_\_\_\_\_  
Yantra Aguilar  
 Director Date

Commissioner's Action  
 Approve \_\_\_\_\_ Disapprove \_\_\_\_\_

Chair MA \_\_\_\_\_  
 Member MAJW \_\_\_\_\_  
 Member d \_\_\_\_\_

Date entered in payroll \_\_\_\_\_  
 Clerk & Recorder - original \_\_\_\_\_  
 Human Resources - canary \_\_\_\_\_  
 Auditor - pink \_\_\_\_\_  
 Department - goldenrod \_\_\_\_\_