

## COMMISSIONER MEETINGS

All meetings take place in the Commissioners Conference Room (308)  
located in the Ostlund Building @ 2825 3rd Ave N (3rd Floor)  
and are open to the public unless otherwise noted

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THURSDAY - FEBRUARY 5, 2026

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### 8:45 Calendar

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9:00 COMMISSIONERS DISCUSSION

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### PLEDGE

### DEPARTMENTS

1. Justice Court -
  - a. Treasurer's Office Deposit Drop Off
  - b. Justice Court Phone System
2. IT - Recent City of Billings Security Incident and Response and State of Yellowstone County Cybersecurity
3. Finance - MTS Agreement - Mail Processing Services
4. Katie Harrison - ICE Discussion

### COMMISSIONERS

1. Board Recommendation - Scott Chesarek to Bicycle and Pedestrian Advisory Committee
2. Commissioner Board Reports

### PUBLIC COMMENTS ON COUNTY BUSINESS

*\*Public comment is an opportunity for individuals to address the Board, however, the Board cannot engage in discussion or take action on items not properly noticed on the agenda.*

Closed: Personnel Matter

**B.O.C.C Thursday Discussion**

**1. a.**

**Meeting Date:** 02/05/2026

**Title:** Treasurer's Office Deposit Drop Off

**Submitted By:** Erika Guy

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**TOPIC:**

Treasurer's Office Deposit Drop Off

**BACKGROUND:**

NA

**RECOMMENDED ACTION:**

Discuss

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**B.O.C.C Thursday Discussion**

**1. b.**

**Meeting Date:** 02/05/2026

**Title:** Justice Court Phone System

**Submitted By:** Erika Guy

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**TOPIC:**

Justice Court Phone System

**BACKGROUND:**

NA

**RECOMMENDED ACTION:**

Discuss

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**B.O.C.C Thursday Discussion****2.****Meeting Date:** 02/05/2026**Title:** IT Security**Submitted For:** Larry Ziler, IT Director**Submitted By:** Larry Ziler, IT Director**TOPIC:**

**IT - Recent City of Billings Security Incident and Response and State of Yellowstone County Cybersecurity**

**BACKGROUND:**

On the afternoon of Monday, January 26th, Yellowstone County IT began receiving notifications from County employees regarding a strange e-mail from the City of Billings. The message was identified to contain malicious attachments aimed at gathering credentials and MFA authentication for access to County email and other systems. Yellowstone County IT was able to quickly contain this incident from spreading due, in no small part, to the actions taken by County employees in reporting the incident to IT quickly. Throughout the week, we received numerous reports from other Montana counties of similar security incidents where their systems were compromised. Including an additional incident from the City of Billings. Again, with assistance from our employees, Yellowstone County was able to prevent these malicious messages from compromising our systems. Larry Ziler will provide background on the cause of the incident, steps taken by Yellowstone County IT, and a brief overall state of Yellowstone County cybersecurity.

**RECOMMENDED ACTION:**

Recommended action is to continue to participate and support Yellowstone County cybersecurity initiatives and remain diligent in your technology engagements.

**B.O.C.C Thursday Discussion**

3.

**Meeting Date:** 02/05/2026**Title:** MTS Agreement - Mail Processing Services**Submitted For:** Matt Kessler, Purchasing Agent**Submitted By:** Matt Kessler, Purchasing Agent

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**TOPIC:****Finance - MTS Agreement - Mail Processing Services****BACKGROUND:**

Discuss new agreement with MTS

**RECOMMENDED ACTION:**

Discuss

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**Attachments**

MTS Agreement

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**MEMORANDUM OF UNDERSTANDING FOR DAILY  
MAIL PROCESSING SERVICES  
PERFORMED BY MAILING TECHNICAL SERVICES (MTS) FOR  
(Yellowstone County)**

- I. MTS will pick up non-postaged United States Postal Service (USPS) first class (the MAIL) from the CUSTOMER'S place of business, which includes multiple locations each USPS business day ranging from 2:00 - 4:00 PM. MTS will process the CUSTOMER'S first class mail for subsequent delivery to the USPS per "customer option" as explained in the attached move update compliance form. Customer may additionally drop off non-postaged MAIL at MTS production building if they wish up until 6:00 PM at 850 S. 27<sup>th</sup> Street, Billings MT.
- II. CUSTOMER may terminate or change "customer option" to this agreement at any time. MTS may terminate services upon either 30 days notice to CUSTOMER or immediately upon notice to CUSTOMER if CUSTOMER is more than 30 days in arrears for any sum due and owing to MTS.
- III. The services and fees, more fully described in "Rates page", will be billed by MTS to CUSTOMER on a weekly basis.
- IV. MTS is not liable for:
  - i. Any loss or damage resulting from CUSTOMER'S failure to perform under this agreement.
  - ii. Any loss or damage resulting from acts or omissions of persons who are not employees or agents of MTS; or iii. Any failure in MTS' performance of any terms and conditions of this agreement caused or occasioned by acts or omissions beyond the reasonable control of MTS including but not limited to: equipment malfunctions, destruction of premises, the breakdown or failure of hardware or software, or any other delays or damages caused by strike, fire, acts of God, or any governmental authority.

Without limitation, the liability of MTS is limited to refunding the non-postage service charge paid by the CUSTOMER to MTS. The liability of MTS will not extend to any penalty or interest charges or damages of any nature, including without limitation, the loss of profits, indirect, direct, special, consequential, incidental, or exemplary damages.

- V. Services and Fees, more fully described on "Rates Page" (subject to change with 30 days written notice or immediately when USPS rates change):
  - a. MTS or Customer will apply postage to the MAIL and deliver to USPS per customer option.
  - b. Postage and Fees for USPS first class MAIL (based upon weight, class and automation readability) per customer option.
  - c. Special handling items; such as Return Receipt, Registered, etc is an additional \$0.50 per item.
  - d. Optional Mail PO Box pickup and delivery to Customer in AM on or around 8:30 AM.
  - e. Customer option page must be clearly marked and initialed.

Dated this 20th day of January, 2026.

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**Mailing Technical Services, Inc.**

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*(Customer)*

**MAILING TECHNICAL SERVICES, INC.**  
**MOVE UPDATE COMPLIANCE FORM**  
**“Customer Option Page”**

As a client of Mailing Technical Services, Inc., we understand that the “Address Service Requested” or “Return Service Requested” endorsements will be used to insure our mail is in compliance with the United States Postal Service Move Update Requirement (effective July 1, 1997).

**Please note: Mail will be forwarded using the USPS NCOA Link method for MLOCR's.** Mail not being able to be forwarded by MTS will use the checked method below. If the mail is forwardable and you wish your mail to be returned to you by MTS and not forwarded as required, please consult with us.

**PLEASE CHOOSE ONE OF THE FOLLOWING ENDORSEMENTS:**

1. \_\_\_\_\_ In utilizing the “**Address Service Requested**” endorsement, mail with a change of address will be forwarded to the recipient at the new address and a separate change of address notification will be provided. The United States Postal Service will charge customer their prevailing address correction fee. If the mail cannot be forwarded, the new address or reason for nondelivery is indicated on the mailpiece and there is no USPS fee.
  
2. X In utilizing the “**Return Service Requested**” endorsement, mail with a change of address is NOT forwarded. The mailpiece will be returned by the United States Postal Service with the new address information and reason for non-delivery indicated on the mailpiece. There is no USPS address correction fee, however the mailpiece must be resent (and re-postaged) to the recipient with the new address information.

It is the Customers responsibility to update our files with the new address information received by the United States Postal Service.

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AUTHORIZED CUSTOMER REPRESENTATIVE (PLEASE PRINT)

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SIGNATURE

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DATE

**Rates as of 01/26/2026**  
**“Rates Page”**

**MTS Postages mail rates:****Automation Letters:**

	Weight	Rate
1)	0.0-1.0 oz.	\$0.753
2)	1.1-2.0 oz.	\$0.953
3)	2.1-2.3 oz.	\$1.153

**Automation Flat mail:**

USPS Published First Class Rate

**Ground Advantage**

USPS Published Ground Advantage Rates.

**Priority Mail**

USPS Published Retail Priority Rate per piece for all USPS Priority Flat Rate and Priority Mail pieces. All other Priority Mail is billed at USPS Published Retail Priority Rates.

**All Other USPS First Class Mail**

USPS Published Retail Rate, plus 10% surcharge. Certified and all other special handling Mail is charged an additional \$0.75 for detailed manifesting.

**Optional Morning Mail PO Box delivery from USPS PO Box to Customer**

\$7.00 per day - for delivery/pickup of outgoing mail

John V. Ostlund Building (caller box) \*P.O. Box Delivery between 8:00-8:30 AM (Monday-Friday) – Outgoing mail Pickup 4:30-4:45 PM (Monday-Friday) - excluding holidays

**Small Volume Customer Fees (to be determined based upon volume)**

\$5.00 per day fee for pickup of mail and/or Interdepartment Mail

**B.O.C.C Thursday Discussion**

**4.**

**Meeting Date:** 02/05/2026

**Title:** Katie Harrison - ICE Discussion

**Submitted By:** Erika Guy

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**TOPIC:**

**Katie Harrison - ICE Discussion**

**BACKGROUND:**

NA

**RECOMMENDED ACTION:**

Discuss

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**B.O.C.C Thursday Discussion**

**1.**

**Meeting Date:** 02/05/2026

**Title:** Board Recommendation - Scott Chesarek to Bicycle and Pedestrian Advisory Committee

**Submitted By:** Erika Guy

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**TOPIC:**

Board Recommendation - Scott Chesarek to Bicycle and Pedestrian Advisory Committee

**BACKGROUND:**

Recommended by the Bicycle and Pedestrian Advisory Committee.

**RECOMMENDED ACTION:**

Discuss

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**Attachments**

Scott Chesarek

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BOARD APPLICATION FORM  
YELLOWSTONE COUNTY, MONTANA

NAME: Scott Chesarek HOME PHONE: (406) 855-4248

HOME PHONE: (406) 855-4248

ADDRESS: P.O. Box 31888 WORK PHONE: (406) 259-1528

WORK PHONE: (406) 259-1528

CITY: BILLINGS STATE: MT ZIP: 59107

STATE: MT ZIP: 59107

**BUSINESS OR JOB:** Self Employed J & S Transportation

E-MAIL ADDRESS: SCOTT@JANDSTRANSPORT.COM

BOARD OR COMMISSION APPLIED FOR: BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Please describe your experience or background that you believe qualifies you for service on this Board or Commission (attach additional sheets if needed):

I served on the BSEDA Board (5 years on the EDA and 5 years on the EDC) and we dealt with trails a fair amount. I have lived in the City and in the County for my entire life and I have a very good grip on what goes on in Billings. I own multiple businesses that service the local area and Montana. I have been involved with the Chase Hawks Memorial Association, which is a Non-Profit organization that helps families in crisis.

Why do you wish to serve on this Board or Commission?

I believe bike and pedestrian paths are important to the growth of our town and an important asset to it's citizens. I also believe I have the common sense necessary to accomplish and overcome hurdles to complete projects.

Additional information that you feel is pertinent (attach additional sheets if needed):

I have a very good knowledge and understanding of budgets and financial statements such as P & L, balance sheets, and debt schedules which are important in dealing with projects that involve Bike trails and pedestrian pathways.

 11/11/2025  
Signature Date

Return application to: Board of County Commissioners  
P.O. Box 35000  
Billings, MT 59107-5000

OFFICE USE ONLY

APPOINTED: YES NO DATE

**TERM EXPIRATION DATE:** \_\_\_\_\_

(Circle one)

ORIGINAL APPOINTMENT      REAPPOINTMENT      TERM NO:

**B.O.C.C Thursday Discussion**

**Meeting Date:** 02/05/2026

**Title:** Closed Personnel Matter

**Submitted By:** Teri Reitz, Board Clerk

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**TOPIC:**

Closed: Personnel Matter

**BACKGROUND:**

N/A

**RECOMMENDED ACTION:**

N/A

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