

**AIA**[®]**Document G701[®] – 2017****Change Order**

PROJECT: *(Name and address)*
 YCM ADA Remodel & Lift Addition
 1950 Terminal Circle
 Billings, MT 59101

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 03-18-2025

CHANGE ORDER INFORMATION:
 Change Order Number: CO-002
 Date: 12-05-2025

OWNER: *(Name and address)*
 Yellowstone County
 P.O. Box 35015
 Billings, MT 59101

ARCHITECT: *(Name and address)*
 Spectrum Group Architects, PC
 PO Box 23538
 Billings, MT 59104

CONTRACTOR: *(Name and address)*
 T.W. Ridley Construction
 609 Charles Street
 Billings, MT 59101

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

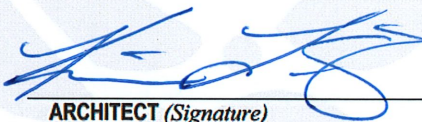
See Attached Summary/Justification description and associated PR's & PCO's for the various changes.

The original Contract Sum was	\$ 606,916.00
The net change by previously authorized Change Orders	\$ 12,558.73
The Contract Sum prior to this Change Order was	\$ 619,474.73
The Contract Sum will be increased by this Change Order in the amount of	\$ 29,636.53
The new Contract Sum including this Change Order will be	\$ 649,111.26

The Contract Time will be increased by Thirty-Five (35) days.
 The new date of Substantial Completion will be 11-20-2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT *(Signature)*

BY: Kathleen L. Armstrong, AIA
(Printed name, title, and license number if required)

18 Dec 2025
 Date



CONTRACTOR *(Signature)*

BY: Shane Ridley **CEO**
(Printed name and title)

12/18/2025
 Date

OWNER *(Signature)*

BY: Yellowstone County
 Commissioners
(Printed name and title)

Date

December 18, 2025

Yellowstone County

Yellowstone County Museum – ADA Remodel & Lift Addition

Spectrum Project No. 2401

Change Order No.2 – Justification (Revised):

Item No.1: PR-10 – Walkway to Train:

The Museum has wanted to get a handicapped walkway from the train to the public sidewalk for some time and saw this as an opportunity to combine this work with the existing construction. The price was still than the Museum felt was appropriate to invest in this project.

PCO-010

Add: \$ Not Accepted

Item No.2: PR-9 – Duplex Outlet:

The relocation of the entry into the McCormick cabin from the inside the west cabin created the need for an additional interior duplex outlet where the original access was planned.

Item No.3: PR-11 – Replace Electrical Distribution Panel “A”:

Electrical panel “A” was original to the building that needed to be brought up to current buildings codes, and was mounted on the McCormick Cabin stair stringers that are being removed and filled in with new flooring. The old panel was a safety concern that needed to be mitigated.

PCO-011 (For PR-9 & PR-11)

Add: \$ 7,756.99

Item No.4: PR-12 – Deck - Roof Membrane Tie-in:

Additional deck roofing was required to be removed and replaced to remove a hump in the deck surface that prevented the new doors to the deck from opening all the way. The hump was covering an abandon unit heater flue from the lower level.

Item No.5: PR-12a – Structural Joist Support at McCormic Cabin Stair:

Provide materials, labor and equipment to erect a new structural wall to support the new floor joist installed where the stair was located in the McCormick Cabin and develop a smooth floor transition between the two cabins.

PCO-012 (For PR-12 & PR-12a)

Add: \$ 7,274.84

Item No.6: PR-13– Shim & Level Ceiling in West Cabin:

The bottom cord of the existing roof joists in the west cabin is not level requiring extensive shimming to get the ceiling level enough to sheetrock.

Item No.7: PR-14– Reinforce Existing Stepped Footing South Wall West Cabin:

The existing south wall footings of the west cabin did not extend down to the new floor level requiring additional reinforcement (concrete).

PCO-501 (For PR-13 & PR-14)

Add: \$ 6,799.32

SPECTRUM GROUP

ARCHITECTS PC

P O B O X 23538

BILLINGS, MT 59104

406-248-4443

www.sgapc.com

*Architecture
Matters*

Item No.8: PR-15– Misc. Electrical – Fire Alarm & Security Wiring:

The new addition created the need to demo and reroute the Fire Alarm wiring & the Security system wiring.

PCO-502

Add: \$ 1,018.40

Item No.9: PR-16– Sub-Floor leveling McCormick Cabin:

Provide materials, labor and equipment to level the existing cabin floor and slope it to tie into the west cabin floor.

PCO-503

Add: \$ 4,461.66

Item No.10: PR-17– Project Credits:

Provide credits for base bid work deleted from the contract;

- 1). Eliminate additional glass from around lift.
- 2). Eliminate gypsum board wrap from steel columns and paint exposed steel columns.
- 3). Eliminate closet, framing for closet, gypsum board walls, door, door frame and hardware complete located in West Cabin main floor.

COP-504

Deduct: \$ (3,441.19)

Item No.11: Paint Exterior Deck Railing:

The exterior deck rail paint was very faded and needed a fresh coat of paint to match the areas of rail (gates) modified under this contract.

PCO-003

Add: \$ 4,162.05

Item No.12: Materials Testing – Rimrock Engineering:

The new addition created the need to demo and reroute the Fire Alarm wiring & the Security system wiring.

Add: \$ 1,604.46

Item No.13: PR- – Time Extension:

This project is taking longer to build than anticipated and needs a time extension to allow time for the work to be completed. The original completion date was October 16, 2025, which allowed 212 calendar days for construction from the contract date. The new completion date is now Thursday, November 20, 2025, an addition of thirty-five (35) calendar days.

Add: \$ No Price Change

Total Add This Change Order: Add: \$ 29,636.53

**AIA®**

Document G709™ – 2018

Proposal Request

PROJECT: (name and address)
YCM ADA Remodel & Lift Addition1950 Terminal Circle
Billings, MT 59101**OWNER: (name and address)**
Yellowstone County
P.O. Box 35015
Billings, MT 59101**CONTRACT INFORMATION:**Contract For:
General Construcion
Date:
03-18-2025**ARCHITECT: (name and address)**
Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104Architect's Project Number: 2401
Proposal Request Number: PR-10

Proposal Request Date: 08-18-2025

CONTRACTOR: (name and address)
T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Walkway to Range Rider & Train:

Provide materials, equipment and labor necessary to install new concrete sidewalks from the public sidewalk down to the east end of the train platform. This concrete walk shall have a slope no greater than 1/20 (sloping sidewalk). The center line of the sidewalk will surveyed and staked for construcion. Please refer to attached sidewalk drawings:

- A-01 - Site Plan
- A-02 - Enlarged Plan
- A-03 - Dimension Plan
- A-04 - Details
- A-05 - Flagpole Detail

Please price the flagpole and walk to Range Rider statue as alternates.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT

ARCHITECT *(Signature)*

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



AIA[®]

Document G709[™] – 2018

Proposal Request

PROJECT: *(name and address)*
YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101

OWNER: *(name and address)*

Yellowstone County
P.O. Box 35015
Billings, MT 59101

CONTRACT INFORMATION:

Contract For:
General Construction

Date:
03-18-2025

Architect's Project Number: 2401

Proposal Request Number: PR-9

Proposal Request Date: 07-21-2025

ARCHITECT: *(name and address)*

Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104

CONTRACTOR: *(name and address)*

T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Duplex Outlet - East Wall West Cabin:

Provide and install one new recessed duplex outlet in the East wall of the West Cabin (See attached partial floor plan).

Attachments: PR-9 Duplex Outlet

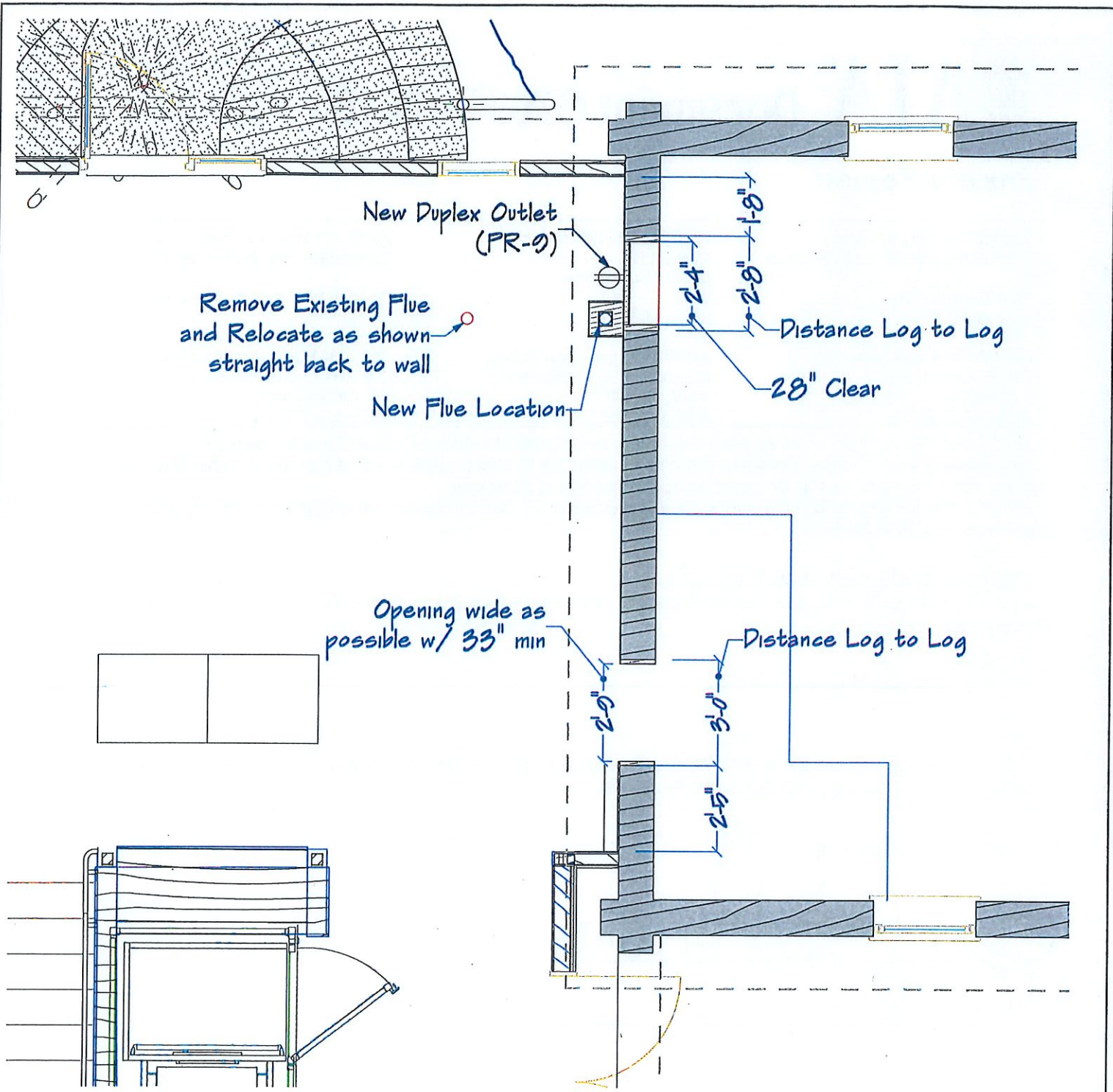
THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT


ARCHITECT *(Signature)*

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



PR-9 Duplex Outlet

SCALE: 1/4" = 1'-0"



*Architecture
Mentors*

P.O. Box 23538
Billings, Montana 59104

SPECTRUM GROUP ARCHITECTS	
Project No: 2401	Project Name: Yellowstone County Museum
Issue Date: Tuesday, July 22, 2025	
(406) 248-4443	glevine@sgapc.com
PR-9 Add New Duplex Outlet	Sheet #: PR-9

**AIA**[®]**Document G709[™] – 2018****Proposal Request****PROJECT: (name and address)**

YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101**CONTRACT INFORMATION:**Contract For:
General Constructicon
Date:
03-18-2025

Architect's Project Number: 2401

Proposal Request Number: PR-11 Panel A
Replace

Proposal Request Date: 10-09-2025

OWNER: (name and address)Yellowstone County
P.O. Box 35015
Billings, MT 59101**ARCHITECT: (name and address)**Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104**CONTRACTOR: (name and address)**T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-11 Panel A Replacement:**ELECTRICAL DRAWINGS****1. Sheet E1.1**

a. REMOVE: Existing 125A, 120/240/1, 20 pole, Panel A located in Utility 009.

i. Remove all abandoned wiring.

ii. Verify all active existing circuiting.

2. Sheet E2.1

a. ADD: New Panel A.

i. Equivalent to GE TLM2412CCUG. 125A, 120/240/1 phase, 24 pole, MLO, Surface Mount.

ii. Locate new Panel A in Archives 010 on the opposite side of the wall from the current location.

Feed new panel from the 100/2P breaker in New Panel M.

iii. Reconnect existing circuits and new circuits per the Panel A schedule.

Identify breakers as 'SPARE' for any positions found to be inactive.

iv. Provide (2) new 20/1P spare breakers, and (2) SPACES in the (4) added poles of the new panel.

b. CHANGE: Existing circuit wiring.

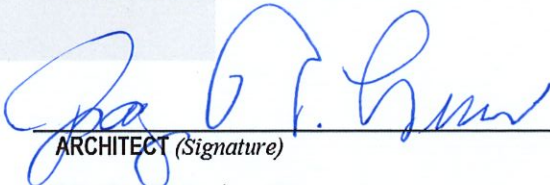
i. Connect any existing circuit neutrals to the neutral bus bar.

ii. Install new circuit wiring with grounded shielded cable where practical
without running new surface mounted material in sensitive areas.

iii. Provide grounding for all existing locations.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT



ARCHITECT (Signature)

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



PCO #011 - PR 11

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #011 - PR 11: CE #011 - PR11 - Panel A Replacement

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	011 - PR 11 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Cody Hammel (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	10/10/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	5 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$7,756.99

POTENTIAL CHANGE ORDER TITLE: CE #011 - PR11 - Panel A Replacement

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #011 - PR11 - Panel A Replacement

Per Attached PR-11 Added Electrical Work in Existing Cabin.

This Proposal also includes time delay costs due to inability to perform required structural framing to support the new structural subfloor in the existing cabin area.

ATTACHMENTS:

[TW Ridley - YCM - Change Order Request 10.8.25.pdf](#) , [PR-11_Panel A Replacement.pdf](#)

#	Budget Code	Description	Amount
1	20-016.S TREASURE STATE ELECTRIC	Added Electrical (Quote Attached)	\$2,950.00
2	1-101.L SUPERVISION	Added Supervision Time	\$3,200.00
3	1-101.M SUPERVISION.Materials	Added Temporary Facilities	\$895.00
		Subtotal:	\$7,045.00
		Liability Insurance (1.00%):	\$70.45
		Bond (1.20%):	\$84.54
		GC Overhead on GC Work (10.00%):	\$409.50
		GC Overhead on Sub Work (5.00%):	\$147.50
		Grand Total:	\$7,756.99



Gary Levine (Spectrum Group Architects
PC)
3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County
316 N 26th St
Billings, Montana 59101

TW Ridley, LLC
609 Charles Street
Billings, Montana 59101

SIGNATURE DATE

TW Ridley, LLC

SIGNATURE DATE

SIGNATURE DATE



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Document G709™ – 2018

Proposal Request

PROJECT: (name and address)

YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101**OWNER: (name and address)**Yellowstone County
P.O. Box 35015
Billings, MT 59101**CONTRACT INFORMATION:**Contract For:
General Construction
Date:
02-08-2024**ARCHITECT: (name and address)**Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104

Architect's Project Number: 2401

Proposal Request Number: PR-12 Deck
Roofing Tie-in

Proposal Request Date: 10-09-2025

CONTRACTOR: (name and address)T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-12 Deck Roof Tie-in:

Provide materials, labor and equipment to remove a portion of the existing Deck roofing, remove plate(s) imbedded in the roofing system make necessary deck repairs and install new membrane roofing system complete with a no slip surface applied similar to the existing deck surfacing.

Note, that the existing roofing system is Hypalon.

Please refer to attached drawing detailing area of deck roof to be replaced.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT

ARCHITECT (Signature)

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



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Proposal Request

PROJECT: *(name and address)*
YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101

OWNER: *(name and address)*

Yellowstone County
P.O. Box 35015
Billings, MT 59101

CONTRACT INFORMATION:

Contract For:
General Construction
Date:
03-18-2025

Architect's Project Number: 2401
Proposal Request Number: PR-12a

Proposal Request Date: 10-24-2025

ARCHITECT: *(name and address)*

Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104

CONTRACTOR: *(name and address)*

T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-12a Structural Wall McCormick Cabin:

Provide labor, materials and equipment to erect a new 2x4 bearing wall (where the stair was located) to support the new floor joists replacing the old stair.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT

ARCHITECT *(Signature)*

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



PCO #012 - PR 12

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #012 - PR 12: CE #503 - Added Work for Structural Subfloor in Original Cabin Rm #104

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	012 - PR 12 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Cody Hammel (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	10/10/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	5 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$7,274.84

POTENTIAL CHANGE ORDER TITLE: CE #503 - Added Work for Structural Subfloor in Original Cabin Rm #104

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #503 - Added Work for Structural Subfloor in Original Cabin Rm #104

Sheet A-1.01 Keynote 4 states to remove existing stairs, framing, and handrails complete.

Sheet A-1.03 Keynote 2 States to provide & install new structural subfloor to enclose removal stairwell - see structural

The Structural Page Sheet S-1.02 Main Level Framing Plan Shows us providing new plywood deck, new 2x10 or smaller joists to match existing and potentially 3 joists 'sistered' to existing joists after the supporting wall is removed.

Sheet S-1.02 also states that support details to be provided after stair demo and existing structure is exposed.

On October 1st, Bill Oakey visited the site and directed us to add new walls to support the structure that are not shown on the bid set of plans. (Please see attached email chain) This includes 25 LF of New Walls at 8' 1" Tall along with 80 LF of new 2 x 6 joists needed to match the existing structure.

Along with this cost, we also encountered issues with meeting ADA Requirements at the opening between Original Cabin 104 and Reception 100. The plans show this opening at the North Side of the Building but per owner request, we moved it to the South with zero cost. However we had no way of knowing that the elevation at the South West Corner of Original Cabin 104 was going to leave us with a 2" offset at finish floor where it meets the finish floor of Reception 100. Per ADA Requirements, this 2" offset is unacceptable. TW Ridley and Spectrum met on site on 10/9 and agreed the best course of action is to plane out the new 2x6 joists to create a gradual slope at the start of the new structural subfloor and then provide a pony wall where the transition is to meet ADA Requirements. This Pony Wall is 6.5 ft long x 4 ft Tall and is to be finished with Stained Plywood.

This cost also includes added General Conditions / Supervision Time due to needing to push back our flooring date to allow time for the framing crew.

This cost excludes the additional work to patch the roof membrane on the deck (to be submitted as a separate cost)

ATTACHMENTS:

[Structural Changes Email Chain.pdf](#)

#	Budget Code	Description	Amount
1	1-601.L ROUGH CARPENTRY	New 2 x 4 Walls Labor	\$562.50



PCO #012 - PR 12

#	Budget Code	Description	Amount
2	1-601.M ROUGH CARPENTRY	New 2 x 4 Walls Material	\$225.00
3	20-010.S HUNTER DRYWALL	New Gypsum Labor	\$615.00
4	1-902.M DENSIELD	New Gypsum Material	\$92.25
5	1-601.L ROUGH CARPENTRY	New 2 x 6 Joists Labor (Includes Planing)	\$640.00
6	1-601.M ROUGH CARPENTRY	New 2 x 6 Joists Material	\$132.00
7	20-011.S MVP	New Painted Walls	\$512.50
8	1-601.L ROUGH CARPENTRY <i>Delete</i>	New Pony Wall Labor	\$117.00
9	1-601.M ROUGH CARPENTRY <i>Delete</i>	New Pony Wall Material	\$105.63
10	1-101.L SUPERVISION	Added Supervision	\$2,800.00
11	20-006.S SQUARE ONE CABINETS <i>Delete</i>	Added Pony Wall Top Cap	\$400.00
12	1-1001.L SPECIALTIES <i>Delete</i>	Non-Slip Coating Labor	\$150.00
13	1-1001.M SPECIALTIES.Materials <i>Delete</i>	Non-Slip Coating Material	\$200.00
Subtotal:			\$6,551.88
Liability Insurance (1.00%):			\$65.52
Bond (1.20%):			\$78.62
GC Overhead on GC Work (10.00%):			\$502.44
GC Overhead on Sub Work (5.00%):			\$76.38
Grand Total:			\$7,274.84

Gary Levine (Spectrum Group Architects
PC)3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County

316 N 26th St
Billings, Montana 59101

TW Ridley, LLC

609 Charles Street
Billings, Montana 59101

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



AIA[®] Document G709[™] – 2018

Proposal Request

PROJECT: (name and address)

YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101

OWNER: (name and address)

Yellowstone County
P.O. Box 35015
Billings, MT 59101

CONTRACT INFORMATION:

Contract For:
General Construction
Date:
03-18-2025

ARCHITECT: (name and address)

Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104

Architect's Project Number: 2401

Proposal Request Number: PR-13

Proposal Request Date: 10-23-2025

CONTRACTOR: (name and address)

T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

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(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-13 - Shim & Level Ceiling in West Cabin:

Provide all materials, labor and equipment to shim and level the bottom truss cord of the existing roof structure to allow for the installation of a new sheetrock ceiling throughout attached to the bottom cord.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT

ARCHITECT (Signature)

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)

**AIA[®]****Document G709[™] – 2018****Proposal Request****PROJECT: (name and address)**

YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101**CONTRACT INFORMATION:**

Contract For:

General Construction

Date:

03-18-2025

Architect's Project Number: 2401

Proposal Request Number: PR-14

Proposal Request Date: 10-23-2025

OWNER: (name and address)

Yellowstone County

P.O. Box 35015

Billings, MT 59101

ARCHITECT: (name and address)

Spectrum Group Architects, PC

PO Box 23538

Billings, MT 59104

CONTRACTOR: (name and address)

T.W. Ridley Construction

609 Charles Street

Billings, MT 59101

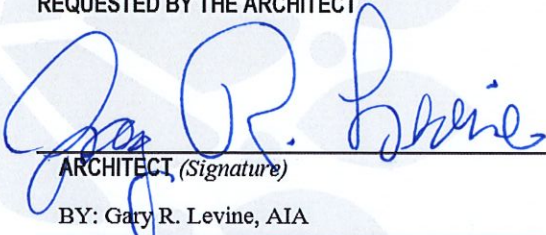
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(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-14 - Reinforce Existing Stepped Concrete Footing South Wall West Cabin:

Provide all necessary materials, labor and equipment to form and place additional concrete to support the existing concrete footing on the new concrete foundation for the west addition.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT**ARCHITECT** (Signature)

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



PCO #501

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #501: CE #TWR 501 - Misc. Adds (14" Elevation Discrepancy, Shimming of Existing Trusses, Existing Stepped Footing Encasement)

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	501 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Cody Hammel (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	7/23/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	15 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$6,799.32

POTENTIAL CHANGE ORDER TITLE: CE #TWR 501 - Misc. Adds (14" Elevation Discrepancy, Shimming of Existing Trusses, Existing Stepped Footing Encasement)

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #TWR 501 - Misc. Adds (14" Elevation Discrepancy, Shimming of Existing Trusses, Existing Stepped Footing Encasement)

1. There is a Elevation discrepancy between the drawings and the existing building. Sheet A-3.01 Detail 11 shows 8'-4" from top of finished floor in the archive room to top of the deck above. Upon setting our lintels and working on cutting out the opening in the concrete wall, we discovered that the actual measurement is 9' 2-3/4". This offset created a delay because we had to wait until the the opening was completed 100% to verify that measurement to the design team so that the Red-built plans could be revised. This has resulted in a delay in procurement for the Red-builts which is a critical path item that will add time to the overall duration of the project. ~~A General Conditions Cost will be incurred because of this.~~ **We still need the time extension but we are waiving the GC Costs**
2. In order to hang sheet rock on the ceiling, all of the existing trusses needed to be planed / shimmed out to create an even surface for the sheet rock to mount to. This has resulted in increased labor on the job. No time will be added for General Conditions due to us being ahead of schedule on the remodel portion of the job.
3. Existing Stepped Footings on existing building were requested to be formed and encased in concrete. This has resulted in increased labor and material for the concrete scope. No added time for General Conditions will be included due to us being able to perform this work alongside the originally scheduled concrete walls.

ATTACHMENTS:

#	Budget Code	Description	Amount
1	1-601.L ROUGH CARPENTRY	Item 2. Plane / Shim out existing Trusses to create level surface for Ceiling Gypsum throughout the remodel space.	\$5,160.00
2	1-301.M CONCRETE - SIDEWALK / FDN	Added Concrete Materials	\$250.00



PCO #501

#	Budget Code	Description	Amount
3	1-301.L CONCRETE - SIDEWALK / FDN	Added Labor for Concrete Retainage Stem	\$650.00
Subtotal:			\$6,060.00
Liability Insurance (1.00%):			\$60.60
Bond (1.20%):			\$72.72
GC Overhead on GC Work (10.00%):			\$606.00
GC Overhead on Sub Work (5.00%):			\$0.00
Grand Total:			\$6,799.32

Gary Levine (Spectrum Group Architects
PC)

3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County

316 N 26th St
Billings, Montana 59101

TW Ridley, LLC

609 Charles Street
Billings, Montana 59101

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



AIA[®] Document G709[™] – 2018

Proposal Request

PROJECT: *(name and address)*

YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101**CONTRACT INFORMATION:**Contract For:
General ConstructionDate:
03-18-2025

Architect's Project Number: 2401

Proposal Request Number: PR-15 - Misc
Electrical

Proposal Request Date: 11-13-2025

OWNER: *(name and address)*Yellowstone County
P.O. Box 35015
Billings, MT 59101**ARCHITECT:** *(name and address)*Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104**CONTRACTOR:** *(name and address)*T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-15 - Misc. Electrical - Fire Alarm/Security Demo & Re-Rout Wiring:

Provide materials, labor and equipment necessary to rerout fire alarm and security wiring. The new addition created the need for the relocation of the wiring for these systems.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT

ARCHITECT *(Signature)*

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



PCO #502

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #502: CE #502 - Misc. Electrical Adds

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	502 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Cody Hammel (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	8/21/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$1,018.40

POTENTIAL CHANGE ORDER TITLE: CE #502 - Misc. Electrical Adds

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #502 - Misc. Electrical Adds

Misc. Electrical Changes. 2/3 of them need to be billed to owner. One of them is a TWR internal cost.

1. Demo & re-route all fire alarm and security wiring that went out the south wall. Demo all camera cables and LB that went out the south wall. - Discussed at very first meeting with Owner Group in May. - Owner
2. Temporary Power disconnect and reconnect - TW Ridley - NOT ON BILL
3. Add 1" PVC conduit on East side under new sidewalk. Add CT for Spectrum Internet - TBD - NOT ON BILL

ATTACHMENTS:

[TW Ridley - YCM - CO Requests 7.31.25.pdf](#)

#	Budget Code	Description	Amount
1	20-016.S TREASURE STATE ELECTRIC	Demo & Re-route fire alarm and security wiring	\$950.00
		Subtotal:	\$950.00
		Liability Insurance (1.00%):	\$9.50
		Bond (1.20%):	\$11.40
		GC Overhead on GC Work (10.00%):	\$0.00
		GC Overhead on Sub Work (5.00%):	\$47.50
		Grand Total:	\$1,018.40



PCO #502

Gary Levine (Spectrum Group Architects
PC)
3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County
316 N 26th St
Billings, Montana 59101

TW Ridley, LLC
609 Charles Street
Billings, Montana 59101

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



AIA[®] Document G709[™] – 2018

Proposal Request

PROJECT: (name and address)

YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101**OWNER: (name and address)**Yellowstone County
P.O. Box 35015
Billings, MT 59101**CONTRACT INFORMATION:**Contract For:
General ConstructionDate:
03-18-2025**ARCHITECT: (name and address)**Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104

Architect's Project Number: 2401

Proposal Request Number: PR-16

Proposal Request Date: 10-09-2025

CONTRACTOR: (name and address)T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

PR-16 - McCormick Cabin Sub-Floor:

Provide all necessary materials, labor and equipment to install tapered 2x6 floor joists over the load bearing joists to blend the McCormick cabin floor to the West cabin floor at the new passage opening between the cabins along with new sub-flooring throughout McCormick Cabin.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT
ARCHITECT (Signature)**BY: Gary R. Levine, AIA***(Printed name, title, and license number if required)*



PCO #503

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #503: CE #503 - Subfloor / floor leveling

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	503 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Shane Ridley (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	11/4/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$4,461.66

POTENTIAL CHANGE ORDER TITLE: CE #503 - Subfloor / floor leveling

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #503 - Subfloor / floor leveling

ATTACHMENTS:

#	Budget Code	Description	Amount
1	20-012.S FISCHER COMMERCIAL FLOORING		\$4,162.00
		Subtotal:	\$4,162.00
		Liability Insurance (1.00%):	\$41.62
		Bond (1.20%):	\$49.94
		GC Overhead on GC Work (10.00%):	\$0.00
		GC Overhead on Sub Work (5.00%):	\$208.10
		Grand Total:	\$4,461.66

Gary Levine (Spectrum Group Architects
PC)

3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County

316 N 26th St
Billings, Montana 59101

TW Ridley, LLC

609 Charles Street
Billings, Montana 59101

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



FISCHER

COMMERCIAL FLOORING, LLC

802 Fourth Ave. North, Billings, MT 59101
fischercommercialflooring.com • 406-702-7070

Proposal 104252

10/30/2025

Customer

SHANE RIDLEY
TW CLARK
609 CHARLES
BILLINGS, MT 059101

Project

YELLOWSTONE COUNTY MUSEUM
UNDERLAYMENT ADD/RAMP PREP
LIFT
1950 TERMINAL CIRCLE
BILLINGS, MT 59101

Scope Of Work	Quantity	U/M
RAMP MATERIAL UZIN DEEP PATCH 182 GREY	2.00	EA
UZIN #RR203 TILE MATS 5.16 SF	5.00	EA
SELF LEVELING LABOR	2.00	EA
PLYWOOD UNDERLAYMENT 4'X4'	52.00	EA
UNDERLAYMENT- LABOR	832.00	SF
SCHONOX AP FIBER SELF LEVELER	10.00	EA
SCHONOX SHP= PRIMER- 2.5G SCHONOX SHP	1.00	EA
SELF LEVELING LABOR	10.00	EA

Grand Total

\$4,162.00

PROVIDE ADDITIONAL SUBFLOOR FOR HARDWOOD AREAS.

PROVIDE MINOR LEVELING TO REPAIR AND FINISH OFF UNDULATED CDX BOARDS.

Terms & Conditions

GUARANTEES: Contractor agrees to guarantee its workmanship for a period of one (1) year from the date of completion of the work. The contractor shall remove, replace, and/ or repair at its own expense its defective workmanship at any time within a period of one (1) year after completion of the work. Material warranties are provided by the manufacturers. Contractor does not manufacture material or guarantee it. Contractor will assist Owner in getting resolution on material claims, if necessary.

MANUFACTURER REQUIREMENTS

The Contractor will install all materials according to the manufacturer's installation instructions. Installation instructions often include specifications such as required ambient and/or substrate temperature and relative humidity values. Should job site conditions not meet manufacturer requirements, the Contractor will not start (or continue, if already in-work) the installation process until these requirements are met. Installation of materials outside of the manufacturer's requirements can void the manufacturer's warranty.

GENERAL: 1. Material and workmanship to meet the codes and requirements of all appropriate governmental authorities. 2. All work to be done in a neat and workmanlike manner. Contractor agrees to leave a workplace clean and orderly upon completion of both rough and finish work. All debris will be removed from the premises.

CHANGES: No changes to the scope of the work will be effective without a written change order signed by both the Contractor and Owner. Any changes to job site conditions or material selections, which affect Contractor's material usage, add labor costs, shipping costs, etc. will be an extra charge and will be executed in writing.

PAYMENTS: Contractor shall make application for payment to Owner once per month for the work completed in the prior month. Owner must make payment to Contractor within twenty-one (21) days of receipt of the application for payment.

Unpaid payment applications will accrue interest at the rate of twelve (12) percent per year. In addition, Owner is responsible for all costs of collecting unpaid payment applications, including legal fees.

*Payments made by credit card will incur a processing fee of 2.40%.

ENTIRE CONTRACT: This agreement contains all the terms, conditions, agreements, representations, and warranties agreed upon by the parties to this agreement relating to the subject of this agreement and supersede all prior agreements, negotiations, correspondence, understandings, undertakings, and communication of the parties, whether oral or written, respecting such subject matter. All parties acknowledge that he, she, or it has an opportunity to assist in the drafting of this agreement. Accordingly, the agreement should not be interpreted against any one party or draftsman.

GOVERNING LAW: This agreement shall be governed by, and interpreted and enforced in accordance with, the laws of the State of Montana and of the United States of America. The parties agree that Montana's Prompt Payment Act applies to this agreement.

SEVERABILITY: If any term, condition, agreement or other provision of this agreement, or the application thereof to any party or circumstances, shall be held to be invalid or unenforceable to any extent in any jurisdiction, then the remainder of this agreement and the application such term, condition, agreement, or other provision in any other jurisdiction or to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected thereby, and each term, condition, agreement and other provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.

DISPUTE RESOLUTION INCLUDING ARBITRATION: Any dispute between the parties concerning the interpretation of enforcement or this agreement must be settled by arbitration before a single arbitrator. Before pursuing arbitration, however, the parties must attempt negotiation and mediation. Mediation shall be done before a mediator is chosen by the parties. If they cannot agree on a mediator, then they each shall choose a legal representative and the two representatives shall agree on a mediator. If the parties cannot resolve their dispute by negotiation or mediation, they will proceed to arbitration. The arbitration must take place in the county in which the subject of the contract work is located. The parties to the arbitration will be entitled to conduct discovery in accordance with the Federal Rules of Civil procedure, subject to limitation by the arbitrator to secure just and efficient resolution of the dispute. The arbitration shall be done before a single arbitrator is chosen by the parties. If the parties cannot agree on the arbitrator, then they shall each choose a legal representative and the two representatives shall agree on an arbitrator. If the amount in controversy exceeds \$10,000, the arbitrator's decision must include a statement specifying in reasonable detail the basis for and computation of the amount of the award, if any. Each party to the mediation and/or arbitration shall bear its own costs and fees as well as one half of the cost of the mediator and/or arbitrator, however, a party substantially prevailing in the arbitration will also be entitled to recover such amount for its costs and attorney fees incurred in connection with the mediation and/or arbitration as may be determined by the arbitrator. Judgement upon the arbitration award may be entered in any court having jurisdiction. Nothing contained in this section, however, will prevent a party from seeking relief in a court having jurisdiction in situations in which injunctive relief may be appropriate. Also, nothing here in prevents the Contractor from filing a construction lien as permitted by Montana law.

Signature:

Name: THOMAS FISCHER

Title: Salesperson

Date: 10/30/2025

Signature:

Authorized Agent:

Title:

Date:



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Proposal Request

PROJECT: *(name and address)*
YCM ADA Remodel & Lift Addition

1950 Terminal Circle
Billings, MT 59101

CONTRACT INFORMATION:
Contract For:
General Construction
Date:
03-18-2025

Architect's Project Number: 2401
Proposal Request Number: PR-17

Proposal Request Date: 11-14-2025

OWNER: *(name and address)*
Yellowstone County
P.O. Box 35015
Billings, MT 59101

ARCHITECT: *(name and address)*
Spectrum Group Architects, PC
PO Box 23538
Billings, MT 59104

CONTRACTOR: *(name and address)*
T.W. Ridley Construction
609 Charles Street
Billings, MT 59101

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)


PR-17 - Project Credits:

Provide credits for base bid work deleted from the contract;

- 1). Eliminate additional glass from around lift.
- 2). Eliminate gypsum board wrap from steel columns.
- 3). Eliminate closet, framing for closet, gypsum board walls, door, door frame and hardware complete located in West Cabin main floor.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT



ARCHITECT *(Signature)*

BY: Gary R. Levine, AIA

(Printed name, title, and license number if required)



PCO #COP 504

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #COP 504: CE #504 - Credits

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	COP 504 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:	Gary Levine (Spectrum Group Architects PC)	CREATED BY:	Shane Ridley (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	11/14/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$3,441.19)

POTENTIAL CHANGE ORDER TITLE: CE #504 - Credits

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
CE #504 - Credits

ATTACHMENTS:

#	Budget Code	Description	Amount
1	20-009.S ASSOCIATED GLASS	glass at lift	\$(1,450.00)
2	1-902.L DENSIELD	gypsum at TS Columns	\$(384.00)
3	1-902.M DENSIELD	gypsum at TS Columns	\$(16.00)
4	1-601.L ROUGH CARPENTRY	credit pony wall	\$(117.00)
5	1-601.M ROUGH CARPENTRY	credit pony wall	\$(105.63)
6	1-601.L ROUGH CARPENTRY	credit wall at closet	\$(250.00)
7	1-601.M ROUGH CARPENTRY	credit wall at closet	\$(84.00)
8	1-902.L DENSIELD	credit gypsum / paint at closet	\$(425.00)
9	1-801.L DOORS / FRAMES / HWR	credit door / frame install at closet	\$(300.00)
Subtotal:			\$(3,131.63)
Liability Insurance (1.00%):			\$(31.32)
Bond (1.20%):			\$(37.58)
GC Overhead on GC Work (10.00%):			\$(168.16)
GC Overhead on Sub Work (5.00%):			\$(72.50)
Grand Total:			\$(3,441.19)



PCO #COP 504

**Gary Levine (Spectrum Group Architects
PC)**

3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County

316 N 26th St
Billings, Montana 59101

TW Ridley, LLC

609 Charles Street
Billings, Montana 59101

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



PCO #TWR 003

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #TWR 003: CE #505 - Painting of Exterior Roof Railing

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	TWR 003 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Shane Ridley (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	11/24/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$4,162.05

POTENTIAL CHANGE ORDER TITLE: CE #505 - Painting of Exterior Roof Railing

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #505 - Painting of Exterior Roof Railing

Painting of the existing exterior railing per site direction from Gary L

ATTACHMENTS:

[Additional Work Exterior Railing Traffic Coating.pdf](#)

#	Budget Code	Description	Amount
1	20-011.S MVP	Railing Painting	\$3,882.50
		Subtotal:	\$3,882.50
		Liability Insurance (1.00%):	\$38.83
		Bond (1.20%):	\$46.59
		GC Overhead on GC Work (10.00%):	\$0.00
		GC Overhead on Sub Work (5.00%):	\$194.13
		Grand Total:	\$4,162.05

Gary Levine (Spectrum Group Architects
PC)

3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County

316 N 26th St
Billings, Montana 59101

TW Ridley, LLC

609 Charles Street
Billings, Montana 59101

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



PCO #TWR 004

TW Ridley, LLC
609 Charles
Billings, Montana 59101
Phone: (406) 545-0826

Project: 2506 - Yellowstone County Museum ADA Remodel & Lift
Addition
1950 Terminal Circle
Billings, Montana 59101
Phone: 406-545-0826
Fax: 406-371-5791

Prime Contract Potential Change Order #TWR 004: CE #506 - Rimrock Engineering Testing

TO:	Yellowstone County 316 N 26th St Billings, Montana 59101	FROM:	TW Ridley, LLC 609 Charles Street Billings, Montana 59101
PCO NUMBER/REVISION:	TWR 004 / 0	CONTRACT:	1 - Yellowstone County Museum ADA Remodel & Lift Addition
REQUEST RECEIVED FROM:		CREATED BY:	Shane Ridley (TW Ridley, LLC)
STATUS:	Pending - In Review	CREATED DATE:	11/26/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$1,604.46

POTENTIAL CHANGE ORDER TITLE: CE #506 - Rimrock Engineering Testing

CHANGE REASON: Backcharge

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #506 - Rimrock Engineering Testing

TW Ridley paid for one of Rimrock Engineering's testing invoices that was to be paid by the owner.

ATTACHMENTS:

[2506A 09.03.2025.pdf](#)

#	Budget Code	Description	Amount
1	1-103.M DAILY CLEANUP	testing	\$1,430.00
		Subtotal:	\$1,430.00
		Liability Insurance (1.00%):	\$14.30
		Bond (1.20%):	\$17.16
		GC Overhead on GC Work (10.00%):	\$143.00
		GC Overhead on Sub Work (5.00%):	\$0.00
		Grand Total:	\$1,604.46

Gary Levine (Spectrum Group Architects PC)

3203 3rd Ave N, Suite 200
Billings, Montana 59101

Yellowstone County

316 N 26th St
Billings, Montana 59101

TW Ridley, LLC

609 Charles Street
Billings, Montana 59101

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



INVOICE

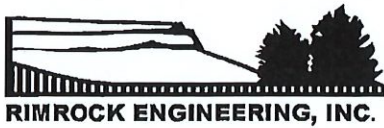
Yellowstone County Museum

INV # 2506A
DATE: 9/3/2025
TERMS 10 Days

	QTY	
Beartooth Door Changes		
Rimrock Engineering Invoices		
	\$	1,430.00

TOTAL AMOUNT DUE THIS INVOICE:	\$	1,430.00
--------------------------------	----	----------

Please remit to: 609 CHARLES STREET, BILLINGS MT 59101



RIMROCK ENGINEERING, INC.

5440 Holiday Ave., Billings, MT 59101 406-294-8400 www.rimrock.biz

INVOICE

CLIENT ID:	22549
TW Ridley, LLC dba TW Clark + Ridley 609 Charles Street Billings, MT 59101	

Date	Invoice #
7/1/2025	03-47070

Project Description		P.O. No.		Terms
Yellowstone County Museum				Due on Receipt
Item Description	Work Order	Quantity	Rate	Amount
Terminal Expansion Sandstone Verification	25-1953	1	150.00	150.00
Please call if you have any questions.				
Rimrock Engineering appreciates your business.		Invoice Total		\$150.00



RIMROCK ENGINEERING, INC.

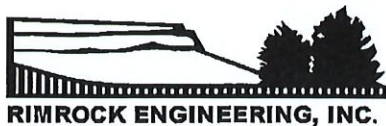
5440 Holiday Ave., Billings, MT 59101 406-294-8400 www.rimrock.biz

INVOICE

CLIENT ID:	22549
TW Ridley, LLC dba TW Clark + Ridley 609 Charles Street Billings, MT 59101	

Date	Invoice #
7/23/2025	03-47219

Project Description		P.O. No.		Terms
Yellowstone County Museum				Due on Receipt
Item Description	Work Order	Quantity	Rate	Amount
Concrete Control Test(s) Casting 3 Cylinders	25-2396	1	340.00	340.00
Please call if you have any questions. Rimrock Engineering appreciates your business.		Invoice Total \$340.00		



RIMROCK ENGINEERING, INC.

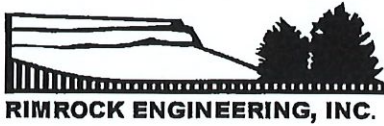
5440 Holiday Ave., Billings, MT 59101 406-294-8400 www.rimrock.biz

INVOICE

CLIENT ID:	22549
TW Ridley, LLC dba TW Clark + Ridley 609 Charles Street Billings, MT 59101	

Date	Invoice #
7/30/2025	03-47279

Project Description		P.O. No.		Terms
Yellowstone County Museum				Due on Receipt
Item Description	Work Order	Quantity	Rate	Amount
Reinforcement Steel Inspection & Report	25-2495	1	250.00	250.00
Concrete Control Test(s) Casting 3 Cylinders	25-2495	1	340.00	340.00
Please call if you have any questions.				
Rimrock Engineering appreciates your business.		Invoice Total		\$590.00



RIMROCK ENGINEERING, INC.

5440 Holiday Ave., Billings, MT 59101 406-294-8400 www.rimrock.biz

INVOICE

CLIENT ID:	22549
TW Ridley, LLC dba TW Clark + Ridley 609 Charles Street Billings, MT 59101	

Date	Invoice #
8/6/2025	03-47336

Project Description		P.O. No.	Terms	
Yellowstone County Museum			Due on Receipt	
Item Description	Work Order	Quantity	Rate	Amount
Moisture-Density Relationship Test ASTM D698	25-2674	1	350.00	350.00
Please call if you have any questions.				
Rimrock Engineering appreciates your business.		Invoice Total		\$350.00