



Hire/Personnel Action Form

NOV 17 2025

Employee Information

Employee
Mathew Combs

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202500314	Full-Time Regular
Person ID 64479055	Job Class Detention Officer (D)	Pay Rate \$24.67
Department Sheriff's Office	Job Class# 5090	HireDate 12/1/25
Division Detention Facility		

Comments

Funding: 2300.136.420200.111 @ 100%
replaces: Johnson

Approvals

HUMAN RESOURCES	Kevin Gillen	11/17/25 1:56 PM
FINANCE	JENNIFER JONES	11/17/25 1:58 PM

Commissioners Action
Approve Disapprove

Chair	<u>MGW</u>	_____
Member	<u>MGW</u>	_____
Member	<u>MGW</u>	_____



Yellowstone County Commissioners
RECEIVED

NOV 17 2025

Hire/Personnel Action Form

Employee Information

Employee
LeAnn Omo

Hire Information

Position Details	Hire Req#	Job Type
Deputy County Attorney (I) (3070)	202500336	Full-Time Regular
Person ID 64841479	Job Class Deputy County Attorney (I)	Pay Rate \$89,031.25
Department County Attorney's Office	Job Class# 3070	Hire Date 1/12/26
Division N/A		

Comments

2301.122.411100.111, 100%, Replaces Marina Tucker

Approvals

HUMAN RESOURCES	Kevin Gillen	11/17/25 1:56 PM
FINANCE	JENNIFER JONES	11/17/25 1:58 PM

Commissioners Action
Approve Disapprove

Chair

Member

Member

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 14 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Michael King Effective Date: 11/20/25
Current Title: Detention Officer Gr. Salary \$ 26.22
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: xx New Hire:
Regular Part Time: Rehire:

Temp Full Time:
Temp Part Time: Termination: xx
Seasonal Hire: Voluntary Promotion:

Replaces position Transfer:
Name Demotion:
New Budgeted Position

Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
Percent Split Account

[Signature] 11/07/2025
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Ken Allen 11-12-25 Note: Paul Jones 11-14-25
Director Date Director Date

H.R. Comments: Commissioner's Action
Approve Disapprove

Chair HH
Member [Signature]
Member MSW

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

NOV 14 2025

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Rylee Williams Effective Date: 12/2/2025
Current Title: Detention Officer Gr. Salary \$ 24.94
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: xx New Hire:
Regular Part Time: Rehire: Military Return xx
Temp Full Time: Termination:
Temp Part Time:
Seasonal Hire: Promotion:
Replaces position xx Transfer:
Name Daffin
New Budgeted Position Demotion:
Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
Percent Split Account
 11/10/2025
 Date
Elected Official/Department Head

Section 2

Human Resources:

Finance:

Note:
 11-12-25
Director Date

H.R. Comments:

Note:
 11-14-25
Director Date
Commissioner's Action
Approve Disapprove

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

Chair
Member
Member

NOV 14 2025

YELLOWSTONE COUNTY PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Emie Bonner Effective Date: 11/16/2025

Current Title: Detention Officer Gr. Salary \$ 24.94

Title Change: Detention Officer /FTO Gr. 25.68

Check as Applicable:

Regular Full Time: xx New Hire:

Regular Part Time: _____

Temp Full Time: _____
Temp Part Time: _____

Temp Part Time:	_____	Termination:	_____
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Seasonal Hire: _____ Promotion: _____

Replaces position

Name _____

New Budgeted Position Demotion: _____

Other: add FTO xx Reclassification:

Funding: 2300	-	136	-	420200	-	111	Percent	100	New Account
	-	-	-	-	-	-	Percent		Split Account

Elected Official/Department Head

Section 2

Human Resources: _____ Finance: _____

Note: _____	Director	Date
_____	_____	_____

H.R. Comments:	Commissioner's Action
	Approve Disapprove

Date entered in payroll

Clerk & Recorder - original

Human Resources – canary

Auditor – pink

Department - goldenrod

Chair WY

Member

Member MTW

YELLOWSTONE COUNTY PERSONNEL ACTION REPORT

NOV 14 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Phoebe Brailer Effective Date: 11/16/2025
 Current Title: Detention Officer Gr. Salary \$ 24.94
 Title Change: Detention Officer /FTO Gr. Salary \$ 25.68

Check as Applicable:

Regular Full Time: xx New Hire:
 Regular Part Time: Rehire:
 Temp Full Time: Termination:
 Temp Part Time: Promotion:
 Seasonal Hire: Transfer:
 Replaces position Demotion:
 Name
 New Budgeted Position

Other: add FTO xx Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent ¹⁰⁰ New Account
 - - - Percent Split Account
 11/07/2025

Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Note:
Ken Illian 11-12-25 Ken Gerner-11-14-25
 Director Date Director Date

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair
 Member
 Member

Date entered in payroll
 Clerk & Recorder - original
 Human Resources - canary
 Auditor - pink
 Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 14 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Jared Stanley Effective Date: 11/16/2025
Current Title: Detention Officer Gr. Salary \$ 24.94
Title Change: Detention Officer /FTO Gr. Salary \$ 25.68

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire: Temp Full Time: Termination:
Temp Part Time: Seasonal Hire: Promotion: Replaces position Transfer:
Name New Budgeted Position Demotion: Other: add FTO XX Reclassification: Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
- - - - - Percent Split Account

11/07/2025

Elected Official/Department Head Date

Section 2

Human Resources:

Finance:

Note: Ken Allen 11-12-25 Date
DirectorNote: Paul Jones 11-14-25 Date
DirectorH.R. Comments: Commissioner's Action
Approve Disapprove Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrodChair HW
Member
Member MSW

YELLOWSTONE COUNTY PERSONNEL ACTION REPORT

NOV 14 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Alayana Kissler Effective Date: 11/16/2025

Current Title: Detention Officer Gr. Salary \$ 24.94

Title Change: Detention Officer/ FTO Gr. Salary \$ 25.68

Check as Applicable:

Regular Full Time: XX

Regular Part Time:

Temp Full Time:

Temp Part Time:

Seasonal Hire:

Replaces position
Name

New Budgeted Position

Other: add FTO XX

Funding: 2300 - 135 - 420200 - 111

Percent 100 New Account

Percent Split Account

11/07/2025

Elected Official/Department Head

Date

Section 2

Human Resources:

Finance:

Note:

Note:

Sam Allen 11-12-25
Director Date

Paul Jones 11.14.25
Director Date

H.R. Comments:

Commissioner's Action
Approve Disapprove

Chair MM

Member

Member MMW

Date entered in payroll

Clerk & Recorder - original

Human Resources - canary

Auditor - pink

Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 14 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Timothy Ortman Effective Date: 11/16/2025
Current Title: Detention Officer Gr. Salary \$ 24.94
Title Change: Detention Officer/ FTO Gr. Salary \$ 25.58

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire:

Temp Full Time: Termination:
Temp Part Time:

Seasonal Hire: Promotion:

Replaces position Transfer:
Name

New Budgeted Position Demotion:

Other: add FTO XX Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
- - - - - Percent Split Account

[Signature]
Elected Official/Department Head

11/07/2025
Date

Section 2

Human Resources: Finance:

Note: [Signature] Note: [Signature]
Director Date Director Date

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair
 Member
 Member

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 18 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Brandon Gerber Effective Date: 11/23/2025

Current Title: Detention Officer Gr. Salary \$ 25.21

Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: XX New Hire:

Regular Part Time: Rehire:

Temp Full Time: Termination: XX

Temp Part Time: Voluntary Promotion:

Seasonal Hire: Transfer:

Replaces position Name Demotion:

New Budgeted Position

Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account

Percent Split Account

BS 11/13/2025

Elected Official/Department Head Date 11/13/2025

Section 2

Human Resources: _____ Finance: _____

Note: See Glen 11-17-25 Note: Juliana 11-18-25

Director Director Date

H.R. Comments: _____ Commissioner's Action

Approve _____ Disapprove _____

Chair YH _____

Member MDW _____

Member ED _____

Date entered in payroll _____

Clerk & Recorder - original _____

Human Resources - canary _____

Auditor - pink _____

Department - goldenrod _____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 18 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Austin Wendling Effective Date: 11/12/2025
 Current Title: Detention Officer Gr. Salary \$ 24.67
 Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: XX New Hire:
 Regular Part Time: Rehire:
 Temp Full Time: Termination: XX
 Temp Part Time: Voluntary
 Seasonal Hire: Promotion:
 Replaces position Transfer:
 Name Demotion:
 New Budgeted Position
 Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
 - - Percent Split Account
 11/13/2025

Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Note:
 Director Date
 11-17-25 11-18-25

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair

 Member

 Member

Date entered in payroll
 Clerk & Recorder - original
 Human Resources - canary
 Auditor - pink
 Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 18 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Patricia Halverson Effective Date: 12/3/25
Current Title: JCW Gr. 7 Salary \$ 25.15
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: X New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: X
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____

Other: resigned - moving Reclassification: _____

Funding: 2399 - 235 - 420250 - 111 Percent 100% New Account _____
Percent _____ Split Account _____

LBH 11-13-25
Elected Official/Department Head _____ Date _____

Section 2

Human Resources: _____ Finance: _____

Note: _____
Ken Allen 11-17-25 Julianne 11-18-25
Director _____ Date _____

H.R. Comments: _____
Commissioner's Action
Approve _____ Disapprove _____

Chair HH _____
Member WJW _____
Member WJW _____

Date entered in payroll _____
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

NOV 18 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Kelsey Weik Effective Date: 11/17/25
Current Title: Motor Vehicle Clerk Gr. Salary \$ 18.47
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: ✓
Temp Part Time: Promotion:
Seasonal Hire: Transfer:
Replaces position Demotion:
Name Reclassification:
New Budgeted Position

Other:

Funding: 1000 - 000 - 113410540 - 111 Percent 100 New Account
Percent Split Account

[Signature]
Elected Official/Department Head

11/10/25
Date

Section 2

Human Resources:

Finance:

Note: Karen Allen 11-17-25
Director Date

Note: [Signature] 11-18-25
Director Date

H.R. Comments:

Commissioner's Action
Approve Disapprove

Chair [Signature]
Member [Signature]
Member [Signature]

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod