



Yellowstone County Commissioners
RECEIVED

OCT 21 2025

Hire/Personnel Action Form

Employee Information

Employee
Jonathan Longsioux

Hire Information

Position Details	Hire Req#	Job Type
Event Maintenance	202500355	Full-Time Regular
Worker-MetraPark (D/E)		
(6030)	Job Class	Pay Rate
	Event Maintenance	\$23.00
Person ID	Worker-MetraPark (D/E)	HireDate
64372953	Job Class#	10/21/25
Department		
MetraPark		
Division		
MetraPark Production		

Comments

these positions are to replace Jonthan Staton and Kaden field these positions are 100% funded out of 5810-554-460442-111

Approvals

HUMAN RESOURCES

Kevin Gillen 10/20/25 4:43 PM

FINANCE

JENNIFER JONES 10/20/25 4:53 PM

Commissioners Action
Approve Disapprove

Chair



Member



Member





Yellowstone County Commissioners
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OCT 20 2025

Hire/Personnel Action Form

Employee Information

Employee
Samuel Douglas

Hire Information

Position Details	Hire Req#	Job Type
Equipment Operator II (E/F) (4025)	202500359	Promotional
Person ID	Job Class	Pay Rate
62362673	Equipment Operator II (E/F)	\$27.00
Department	Job Class#	HireDate
Public Works	4025	10/16/25
Division		
Road		

Comments

Replaces Cory Heinzeroth.

Approvals

HUMAN RESOURCES	Kevin Gillen	10/16/25 4:01 PM
FINANCE	JENNIFER JONES	10/17/25 7:01 PM

Commissioners Action
Approve Disapprove

Chair	<u>MM</u>	_____
Member	<u>MM</u>	_____
Member	_____	_____



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OCT 20 2025

Hire/Personnel Action Form

Employee Information

Employee
Kerim Kayser-Sanchez

Hire Information

Position Details	Hire Req#	Job Type
Juvenile Care Worker (F) (5115)	202500349	Full-Time Regular
Person ID 63244840	Job Class Juvenile Care Worker (F)	Pay Rate \$25.28
Department Youth Service Center	Job Class# 5115	HireDate 11/3/25

Division
N/A

Comments

Replacing Rochele Wilson
Offer amount includes wage and overnight differential as he will be starting overnights.
2399.235.420250.111 100%

Approvals

HUMAN RESOURCES	Kevin Gillen	10/16/25 1:26 PM
FINANCE	JENNIFER JONES	10/16/25 1:30 PM

Commissioners Action
Approve Disapprove

Chair	<u>KH</u>	_____
Member	<u>[Signature]</u>	_____
Member	<u>MSN</u>	_____



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OCT 20 2025

Hire/Personnel Action Form

Employee Information

Employee
Delfino Romero

Hire Information

Position Details	Hire Req#	Job Type
Event Maintenance	202500355	Full-Time Regular
Worker-MetraPark (D/E)	Job Class	Pay Rate
(6030)	Event Maintenance	\$23.00
Person ID	Worker-MetraPark (D/E)	HireDate
62956998	Job Class#	10/21/25
Department	6030	
MetraPark		
Division		
MetraPark Production		

Comments

these positions are to replace Jonathan Staton and Kaden field these positions are 100% funded out of 5810-554-460442-111

Approvals

HUMAN RESOURCES

Kevin Gillen 10/20/25 10:52 AM

FINANCE

JENNIFER JONES 10/20/25 10:53 AM

Commissioners Action
Approve Disapprove

Chair

MM

Member

MM

Member

MM

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

OCT 20 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Aiden Johnson Effective Date: 10/29/25
Current Title: Detention Officer Gr. Salary \$ 25.21
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: XX
Temp Part Time: Voluntary
Seasonal Hire: Promotion:
Replaces position Name Transfer:
New Budgeted Position Demotion:
Other: Reclassification:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
Percent Split Account
Art. P. Smith 10/16/2025
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Kim Steen Date
Kim Steen Director Date 10-19-25
H.R. Comments: Commissioner's Action
Approve Disapprove

Chair MM
Member
Member MMN
Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

OCT 20 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Mark Burkhardt-Meyer Effective Date: 10/14/25
Current Title: Equipment Operator 1 Gr. Salary \$ 25,53
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: X
Temp Part Time: Promotion:
Seasonal Hire: Transfer:
Replaces position Demotion:
Name Reclassification:
New Budgeted Position

Other:

Funding: 2110 - 401 - 430200 - 110 Percent New Account
 - - - Percent Split Account

Marc Burkhardt 10/14/25
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Ken Sleser 10-16-25 Note: 10-19-25
Director Date Director Date
H.R. Comments: Medical term Commissioner's Action
Approve Disapprove

 Chair MH
 Member
 Member MSN

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

