

Yellowstone County



FINANCE
(406) 256-2831

P.O. Box 35003
Billings, MT 59107-5003

October 19, 2025

Christalle Thompson, ARPA Grant Specialist
Montana Department of Natural Resources & Conservation
Via: EMAIL

Subject: Yellowstone County Worden-Ballantine Water & Sewer District Water System Improvements
Request for Relief

Dear Christalle :

Worden-Ballantine Water & Sewer District seeks relief from ARPA Grant Agreement AM-22-0063, Section 7, which states that the Subrecipient agrees to submit documentation of its grant expenses to receive reimbursement from DNRC. While the district is anxious to pay our vendors on the project, the district does not maintain reserves for expenditures as large as those that the vendors require.

Invoices from the District accompany this letter to indicate which invoices were submitted with AM-22-0063 **Draw #4 for \$229,957.61**. Those expenses shown without warrant numbers have not been paid to date.

The district understands and will comply with the requirement to pay vendors within 7 days of receipt of the funds from DNRC and will provide documentation of that payment within 10 days of receipt of funds from DNRC.

Thank you for promptly releasing funds to Worden-Ballantine Water & Sewer District.

Sincerely,

Mark Morse, Chair
Yellowstone County Commissioner

[illegible]



1% Contractor's Gross Receipts Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	Contract awarded by: Enter the federal employer identification number, business name and address. Place an "X" in the "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Government Entity ☐ Prime Contractor ☐		
	Federal Identification Number (FEIN)		
	Name		
	Address		
	City	State	Zip Code
2.	Contract awarded to: Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account. Prime Contractor ☐ Subcontractor ☐		
	Federal Identification Number (FEIN)		
	Name		
	Address		
	City	State	Zip Code
3.	Enter the Government Issued Purchase Order Number here.		3.
4.	Enter the contract award date here.		4. ____/____/20__
5.	Enter the month and year this payment was earned.		5. ____/20__
6.	Enter the gross dollar amount due to the prime contractor or subcontractor here.		6. \$
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. This is your 1% Contractor's Gross Receipts.		7. \$
8.	Subtract line 7 from line 6 and enter the result here. This is the net amount paid to the prime contractor or subcontractor.		8. \$
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor.....9. ____/____/20__ 9(a) ☐ I am enclosing the amount reported on line 7 for credit to my prime contractor's account. 9(b) ☐ I am allocating the amount reported on line 7 for credit to my subcontractor's account.		
10.	Enter a description of the work performed under this contract. 		
11.	Enter the location in Montana where this work is performed. Be specific with your description. 		

Withholding return submitted by: Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below. Government Entity ☐ Prime Contractor ☐ Subcontractor ☐		
Preparer's Signature		
Preparer's Title		Date
Telephone Number	Fax Number	

Contractor's Application for Payment

Owner: <u>WBYC Water and Sewer District</u>	Owner's Project No.: _____
Engineer: <u>Great West Engineering, Inc.</u>	Engineer's Project No.: <u>2-14109</u>
Contractor: <u>Askin Construction, LLS</u>	Contractor's Project No.: _____
Project: <u>Phase 4 Water System Improvements</u>	
Contract: <u>WBTC Water and Sewer District Phase 4 Water System Improvements</u>	
Application No.: <u>#2</u> Application Date: <u>10/8/2025</u>	
Application Period: From <u>8/30/2025</u> to <u>9/26/2025</u>	

1. Original Contract Price	\$ 1,678,963.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 1,678,963.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 637,843.69
5. Retainage	
a. <u>5%</u> X <u>\$ 637,843.69</u> Work Completed	\$ 31,892.18
b. <u>0%</u> X _____ Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 31,892.18
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 605,951.51
7. Less previous payments (Line 6 from prior application)	\$ 375,993.90
8. Gross Amount due this application	\$ 229,957.61
9. 1% MT Gross Receipts Tax (1% x Line 8)	\$ 2,299.58
10. Unscheduled Employment of the Engineer	\$ -
11. Current Payment Due (Line 8-9-10)	\$ 227,658.03
12. Balance to finish, including retainage (Line 3 - Line 6)	\$ 1,073,011.49

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Askin Construction, LLC</u>	
Signature: 	Date: <u>10/8/2025</u>

Recommended by Engineer	Approved by Owner
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	WBYC Water and Sewer District	Owner's Project No.:	
Engineer:	Great West Engineering, Inc.	Engineer's Project No.:	2-14109
Contractor:	Askin Construction, LLS	Contractor's Project No.:	
Project:	Phase 4 Water System Improvements		
Contract:	WBTC Water and Sewer District Phase 4 Water System Improvements		

Application No.: #2 Application Period: From 08/30/25 to 09/26/25 Application Date: 10/08/25

[illegible]

Original Contract											
101	Mobilization	1.00	LSM	142,600.00	142,600.00	0.50	71,300.00		71,300.00	50%	71,300.00
102	Traffic Control	1.00	LSM	11,500.00	11,500.00	0.50	5,750.00		5,750.00	50%	5,750.00
103	Exploratory Excavation	10.00	HR	250.00	2,500.00	40.50	10,125.00		10,125.00	405%	(7,625.00)
104	Imported Backfill	300.00	CY	16.00	4,800.00	309.00	4,944.00		4,944.00	103%	(144.00)
105	Flowable Fill	20.00	CY	228.00	4,560.00	4.00	912.00		912.00	20%	3,648.00
106	Type 2 Pipe Bedding	450.00	CY	59.00	26,550.00	289.00	17,051.00		17,051.00	64%	9,499.00
107	Asbestos Cement (AC) Pipe Removal & Disposal	80.00	LF	28.00	2,240.00	-	-		-	0%	2,240.00
108	10" Polyvinyl Chloride (PVC) Water Main	6,530.00	LF	70.00	457,100.00	3,246.00	227,220.00	58,587.08	285,807.08	50%	229,880.00
109	8" Polyvinyl Chloride (PVC) Water Main	80.00	LF	85.00	6,800.00	56.00	4,760.00		4,760.00	70%	2,040.00
110	6" Polyvinyl Chloride (PVC) Water Main	15.00	LF	88.00	1,320.00	15.00	1,320.00		1,320.00	100%	
111	4" Polyvinyl Chloride (PVC) Water Main	10.00	LF	82.00	820.00	5.00	410.00		410.00	50%	410.00
112	3" Polyvinyl Chloride (PVC) Water Main	10.00	LF	75.00	750.00	5.00	375.00		375.00	50%	375.00
113	10" HDPE Water Main	450.00	LF	235.00	105,750.00	-	-	10,175.00	10,175.00	0%	105,750.00
114	10" Gate Valve with Valve Box	14.00	EA	4,900.00	68,600.00	6.00	29,400.00	19,974.47	49,374.47	43%	39,200.00
115	10" Gate Valve with Valve Box - HDPE to PVC Transition	2.00	EA	5,400.00	10,800.00	-	-		-	0%	10,800.00
116	8" Gate Valve with Valve Box	2.00	EA	3,900.00	7,800.00	2.00	7,800.00		7,800.00	100%	
117	10" Tee	2.00	EA	2,100.00	4,200.00	1.00	2,100.00		2,100.00	50%	2,100.00
118	10" x 8" Tee	2.00	EA	1,800.00	3,600.00	1.00	1,800.00		1,800.00	50%	1,800.00
119	10" x 45 deg. Bend	12.00	EA	2,200.00	26,400.00	1.00	2,200.00	20,331.61	22,531.61	8%	24,200.00
120	8" x 45 deg. Bend	4.00	EA	1,000.00	4,000.00	-	-		-	0%	4,000.00
121	6" x 45 deg. Bend	2.00	EA	711.00	1,422.00	2.00	1,422.00		1,422.00	100%	
122	10" x 8" Reducer	2.00	EA	1,200.00	2,400.00	-	-		-	0%	2,400.00
123	8" x 6" Reducer	1.00	EA	847.00	847.00	1.00	847.00		847.00	100%	
124	8" x 4" Reducer	1.00	EA	740.00	740.00	1.00	740.00		740.00	100%	
125	4" x 3" Reducer	1.00	EA	538.00	538.00	1.00	538.00		538.00	100%	
126	10-Inch Cap	2.00	EA	948.00	1,896.00	-	-		-	0%	1,896.00
127	6" Fire Hydrant with Auxillary Gate Valve	8.00	EA	11,000.00	88,000.00	3.00	33,000.00	26,693.53	59,693.53	38%	55,000.00
128	10" Water Main Connection	1.00	EA	3,300.00	3,300.00	-	-		-	0%	3,300.00
129	8" Water Main Connection	2.00	EA	2,800.00	5,600.00	-	-		-	0%	5,600.00
130	6" Water Main Connection	1.00	EA	2,300.00	2,300.00	1.00	2,300.00		2,300.00	100%	
131	3" Water Main Connection	1.00	EA	1,800.00	1,800.00	1.00	1,800.00		1,800.00	100%	
132	Polyethylene (PE) Water Service Line	550.00	LF	100.00	55,000.00	342.00	34,200.00		34,200.00	62%	20,800.00
133	Corporation Stop Assembly	20.00	EA	464.00	9,280.00	12.00	5,568.00		5,568.00	60%	3,712.00
134	Curb Stop Assembly	20.00	EA	1,900.00	38,000.00	12.00	22,800.00		22,800.00	60%	15,200.00
135	Underground Utility Crossings	24.00	EA	800.00	19,200.00	14.00	11,200.00		11,200.00	58%	8,000.00
136	Type A Surface Restoration (Asphalt)	6,500.00	LF	85.00	552,500.00	-	-		-	0%	552,500.00
137	Type C Surface Restoration (Grass)	70.00	LF	35.00	2,450.00	-	-		-	0%	2,450.00
138	Cap and Abandon Existing Main	8.00	EA	100.00	800.00	2.00	200.00		200.00	25%	600.00
139	Remove Valve Box	1.00	EA	200.00	200.00	-	-		-	0%	200.00
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	Current	Previous	
0	0	0.50	-
0	0	0.50	-
0	16	24.50	4,000.00
0	108	201.00	1,728.00
0	4	-	912.00
0	189	100.00	11,151.00
0	-	-	-
0	2378	868.00	166,460.00
0	56	-	4,760.00
0	15	-	1,320.00
0	5	-	410.00
0	5	-	375.00
0	-	-	-
0	4	2.00	19,600.00
0	-	-	-
0	2	-	7,800.00
0	-	1.00	-
0	1	-	1,800.00
0	-	1.00	-
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0	2	-	1,422.00
0	-	-	-
0	1	-	847.00
0	1	-	740.00
0	1	-	538.00
0	-	-	-
0	3	-	33,000.00
0	-	-	-
0	-	-	-
0	1	-	2,300.00
0	1	-	1,800.00
0	220	122.00	22,000.00
0	8	4.00	3,712.00
0	8	4.00	15,200.00
0	14	4.00	11,200.00
0	-	-	-
0	-	-	-
0	2	-	200.00
0	-	-	-
0	-	-	-
0	-	-	313,275.00
0	-	-	\$ (68,014.36)
0	-	-	\$ 245,260.64
0	-	-	\$ (2,452.61)
0	-	-	\$ (12,385.66)
0	-	-	\$ 230,422.37

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner: WBYC Water and Sewer District		Owner's Project No.:	
Engineer: Great West Engineering, Inc.		Engineer's Project No.: 2-14109	
Contractor: Askin Construction, LLS		Contractor's Project No.:	
Project: Phase 4 Water System Improvements			
Contract: WBTC Water and Sewer District Phase 4 Water System Improvements			

Application No.: #2	Application Period: From 08/30/25 to 09/26/25	Application Date: 10/08/25
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
					-			-		-	-
					-			-		-	-
					-			-		-	-
					-			-		-	-
					-			-		-	-
Change Order Totals					\$ -		\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders											
Project Totals					\$ 1,678,963.00		\$ 502,082.00	\$ 135,761.69	\$ 637,843.69	38%	\$ 1,176,881.00

Contractor's Application for Payment

Owner's Project No.: _____
 Engineer's Project No.: 2-14109
 Contractor's Project No.: _____

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