

# Yellowstone County



COMMISSIONERS  
(406) 256-2701  
(406) 256-2777 (FAX)

P.O. Box 35000  
Billings, MT 59107-5000  
bocc@yellowstonecountymt.gov

October 7, 2025

City of Billings  
316 N. 26<sup>th</sup> Street  
Billings, MT 59101  
Delivered by hand

Subject: *Termination of Lease Agreement – City Hall Space*

Dear Mr. Cole,

Yellowstone County currently leases office space in the Billings City Hall building pursuant to a contract dated January 23, 2018, between WC Commercial, LLC and Yellowstone County. When the City of Billings purchased the building, it assumed the duties of lessor. On January 21, 2025, the parties executed a short-term lease extension, a copy of which is enclosed for your reference.

This letter constitutes formal written notice of Yellowstone County's intent to terminate the lease agreement for space at City Hall. In accordance with the lease extension, the County is required to provide ninety (90) days' notice of its intent to vacate. Accordingly, please terminate the lease effective February 28, 2026.

Yellowstone County appreciates the services the City of Billings has provided under this arrangement and thanks the City for its continued collaboration on behalf of the community.

If you have any questions or would like to discuss, please contact the County at [bocc@yellowstonecountymt.gov](mailto:bocc@yellowstonecountymt.gov).

Sincerely,

\_\_\_\_\_  
Mark Morse  
Chairperson  
Board of County Commissioners

Date \_\_\_\_\_

Attachment: 2025 Addendum to Lease Agreement