



Yellowstone County Commissioners
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SEP 03 2025

Hire/Personnel Action Form

Employee Information

Employee
Austin Wendling

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202500314	Full-Time Regular
Person ID 63303509	Job Class Detention Officer (D)	Pay Rate \$24.67
Department Sheriff's Office	Job Class# 5090	HireDate 9/8/25

Division
Detention Facility

Comments

FUNDING: 2300.136.420200.111 @ 100%
REPLACES: COOK

Approvals

HUMAN RESOURCES	Kevin Gillen	9/3/25 12:55 PM
FINANCE	JENNIFER JONES	9/3/25 12:57 PM

Commissioners Action
approve Disapprove

Chair	<u>AM</u>	<u> </u>
Member	<u></u>	<u> </u>
Member	<u></u>	<u> </u>



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Hire/Personnel Action Form

Employee Information

Employee
alexiss carbery

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202500314	Full-Time Regular
Person ID 63634384	Job Class Detention Officer (D)	Pay Rate \$24.67
Department Sheriff's Office	Job Class# 5090	HireDate 9/8/25
Division Detention Facility		

Comments

FUNDING: 2300.136.420200.111 @ 100%
REPLACES: FUSS

Approvals

HUMAN RESOURCES	Kevin Gillen	9/3/25 12:55 PM
FINANCE	JENNIFER JONES	9/3/25 12:57 PM

Commissioners Action	Approve	<u>KK</u>	Chair	<u>KK</u>
	Disapprove	<u>CD</u>	Member	<u>CD</u>
		<u>MTN</u>	Member	<u>MTN</u>



SEP 09 2025

Hire/Personnel Action Form

Employee Information

Employee
Tommy Harrell

Hire Information

Position Details	Hire Req#	Job Type
Road & Bridge	202500337	Full-Time Regular
Foreperson (F/G) (4035)	Job Class	Pay Rate
Person ID	Road & Bridge	\$34.00
60889430	Foreperson (F/G)	HireDate
Department	Job Class#	9/16/25
Public Works	4035	
Division		
Bridge		

Comments

Replaces Matt Redden. 2110.401.430200.111 promotion from operator 1.

Approvals

HUMAN RESOURCES	Kevin Gillen	9/9/25 9:24 AM
FINANCE	JENNIFER JONES	9/9/25 9:43 AM

Commissioners Action
Approve Disapprove

Chair	<u>HH</u>	_____
Member	<u>[Signature]</u>	_____
Member	<u>MSV</u>	_____



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SEP 09 2025

Hire/Personnel Action Form

Employee Information

Employee
Donna See

Hire Information

Position Details	Hire Req#	Job Type
Justice Court Clerk (C) (3015)	202500343	Full-Time Regular
Person ID	Job Class	Pay Rate
64077545	Justice Court Clerk (C)	\$18.46
Department	Job Class#	HireDate
Justice Court	3015	10/1/25
Division		
N/A		

Comments

Funding number: 1000.000121.410340.111
Percentage: 100%
Starting wage: \$18.46 p/h
Replacing: Nancy Strand/Crim Department
Full Time/40 hrs a week

Approvals

HUMAN RESOURCES	Kevin Gillen	9/9/25 9:26 AM
FINANCE	JENNIFER JONES	9/9/25 9:43 AM

Commissioners Action
Approve Disapprove

Chair

HH

Member

MM

Member

MM



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Hire/Personnel Action Form

Employee Information

Employee
John McNeil

Hire Information

Position Details	Hire Req#	Job Type
Control Operator (B) (5085)	202500342	Full-Time Regular
Person ID 63889467	Job Class	Pay Rate
	Control Operator (C)	\$21.39
Department	Job Class#	HireDate
Sheriff's Office	5085	9/8/25
Division		
Detention Facility		

Comments

FUNDING:2300.136.420200.111 @ 100%
REPLACES: BRYAN

Approvals

HUMAN RESOURCES	Kevin Gillen	9/5/25 3:02 PM
FINANCE	JENNIFER JONES	9/9/25 9:43 AM

Commissioners Action
Approve Disapprove

Chair	<u>KH</u>	_____
Member	<u>D</u>	_____
Member	_____	_____

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

SEP 08 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Hailey Daffin Effective Date: 09/08/2025
Current Title: Detention Officer Gr. Salary \$ 24.67
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time: xx New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination: xx
Temp Part Time: Voluntary Promotion:
Seasonal Hire: Transfer:
Replaces position Name Demotion:
New Budgeted Position Reclassification:
Other:

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
 - - - Percent Split Account

09/02/2025

Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Note:
 Director Date
 Director Date

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair
 Member
 Member

Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod