

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

AUG 06 2025

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Patrick Halvorson Effective Date: 8/1/25
Current Title: JCW Gr. 7 Salary \$ 25.85
Title Change: _____ Gr. _____ Salary \$ -.70
Salary \$ 25.15

Check as Applicable:

Regular Full Time: X _____
Regular Part Time: _____Temp Full Time: _____
Temp Part Time: _____

Seasonal Hire: _____

Replaces position _____
Name _____

New Budgeted Position _____

Other: no longer OvernightsFunding: 2399 - 235 - 420750 - 111 Percent 100% New Account _____
Percent _____ Split Account _____Elected Official/Department Head S. Byrd Date 8-1-25

Section 2

Human Resources:

Finance:

Note: Ken Allen 8-5-25
Director DateNote: Julianne 8.6.25
Director Date

H.R. Comments: _____

Commissioner's Action
Approve _____ Disapprove _____Chair MM _____
Member MDN _____
Member AO _____Date entered in payroll _____
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod