

PAYROLL AUDIT

July 16 to July 31, 2024

Date: 8/6/2024

To: Board of County Commissioners

From: Tanya McWilliams, Deputy Auditor

Checked items indicate changes made by payroll.

From my office's review of the above referenced payroll, the findings are noted below:

Date	Employee Name	Department	Finding
8/6/24	Ahrens, Kayln	Metra	No record of payroll journal ✓
8/6/24	Horsman, Sherri	Metra	Hours worked s/b regular (no overtime worked) ✓
8/6/24	Mooney, Sharon	Metra	No record of payroll journal ✓
8/6/24	Mclsaac, Logan	Public Works	Missing .37 sick leave adjustment on employee summary ✓

changes made by payroll
checked items indicate