

May 1st, 2024

Recommendation of Award

Yellowstone County Adult Detention Center Needs Assessment

A Request for Qualifications for Adult Detention Center Needs Assessment was released on March 12th, 2024 with submittals due no later than 3:00 p.m. April 8th, 2024. Five (5) Qualification submittals were received and referred to a committee for recommendation of award to the Board. The committee met on April 15th, 2024 to review submittals and invited the top three (3) firms for interviews. The interviews were scheduled and held on May 1st, 2024 with each firm making a presentation to the committee. The firms were ranked from a numerical rating of #1 (top rating) through #3. The unanimous recommendation is to award the project to A&E Design.



Selection Criteria Scoring Form - Architectural RFQ Interview

Yellowstone County Needs Assessment

Selection Committee Ranking Summary - **POST INTERVIEW**

Rank each firm with a numerical rating of 1,2,3,4, or 5 based on quality of interview

Criteria	CT	A&E	Schutz Foss		
Committee member 1	2	1	3		
Committee member 2	2	1	3		
Committee member 3	2	1	3		
TOTAL					
Ranking	2	1	3	0	0

The firm with the lowest total score will be selected for fee negotiation



Selection Criteria Scoring Form - Architectural RFQ
Yellowstone County
Architect Interviews
4th Floor Remodel
Committee Member Signature Consensus on Scoring

Procurement Officer Signature

[Handwritten Signature]

Committee Member Signature

[Handwritten Signature]

Committee Member Signature

[Handwritten Signature]

Committee Member Signature

Date:

5/1/24