

MAR 19 2024

Hire/Personnel Action Form

Employee Information

Employee
Kole Kuntz

Hire Information

Position Details	Hire Req#	Job Type
Facilities Director - MetraPark (I) (6041)	202300168	Promotional
Person ID	Job Class	Pay Rate
57331514	Facilities Director - MetraPark (I)	\$79,250.00
Department	Job Class#	HireDate
MetraPark	6041	4/16/24

Division
MetraPark Facilities

Comments

New position 100% 5810.552.460442.111 promo from Event Coordinator to Facilities Director

Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	4/12/24 8:37 AM
FINANCE	JENNIFER JONES	4/12/24 8:48 AM
COMMISSIONERS	THERESA REITZ	4/12/24 8:54 AM

Commissioners Action
Approve Disapprove

Chair		_____
Member		_____
Member	_____	_____

Employer logo

APR 19 2024

Hire/Personnel Action Form

Employee Information

Employee
Craig Peterson

Hire Information

Position Details	Hire Req#	Job Type
Production Director (J) (6077)	202300169	Promotional
Person ID	Job Class	Pay Rate
57315383	Production Director (J)	\$81,000.00
Department	Job Class#	HireDate
MetraPark	6077	4/16/24

Comments

New position 100% 5810.552.460442.111 promo from Event Coordinator to Production Director

Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	4/12/24 8:37 AM
FINANCE	JENNIFER JONES	4/12/24 8:47 AM
COMMISSIONERS	THERESA REITZ	4/12/24 8:54 AM

Commissioners Action
Approve Disapprove

Chair

Member

Member

APR 17 2024

Hire/Personnel Action Form

Employee Information

Employee
Chris Holmes

Hire Information

Position Details	Hire Req#	Job Type
Detention Officer (D) (5090)	202300007	Full-Time Regular
Person ID	Job Class	Pay Rate
57033169	Detention Officer (D)	\$23.48
Department	Job Class#	HireDate
Sheriff's Office	5090	4/22/24
Division		
Detention Facility		

Comments

Funding: 2300.136.420200.111 @ 100%
replaces: Rutherford

Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	4/15/24 9:49 AM
FINANCE	JENNIFER JONES	4/15/24 9:53 AM

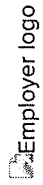
Commissioners Action
Approve Disapprove

Chair

Member

Member

APR 17 2024



Hire/Personnel Action Form

Employee Information

Employee
Taylor Escene

Hire Information

Position Details	Hire Req#	Job Type
Equipment Operator II (E/F) (4025)	202300175	Promotional
Person ID	Job Class	Pay Rate
57502369	Equipment Operator II (E/F)	\$24.29
Department	Job Class#	HireDate
Public Works	4025	4/16/24
Division		
Road		

Comments

2110.401.430200.111 100% replaces Shawn French promo from Operator I to II. 10% increase for one grade. 22.08 x 10% = \$24.29

Approvals

HUMAN RESOURCES	DWIGHT VIGNESS	4/15/24 1:18 PM
FINANCE	JENNIFER JONES	4/15/24 1:27 PM

Commissioners Action
Approve Disapprove

Chair

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Member

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Member

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APR 1 / 2024

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Patrick S. McGarvin Effective Date: 4/26/24
Current Title: Event Maint Worker Gr. D/E Salary \$ 26,051.50
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: _____
Temp Full Time: _____ Termination: X VOL.
Temp Part Time: _____ Promotion: (Retired)
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____

Other: _____ Reclassification: _____

Funding: 5810-552-460442-110 Percent 100% New Account _____
Percent _____ Split Account _____
[Signature] 4/17/24
Elected Official/Department Head Date

Section 2

Human Resources: _____ Finance: _____

Note: _____
[Signature] 4-16-24 Director Date
[Signature] 4-16-24 Director Date

H.R. Comments: _____
Commissioner's Action
Approve _____ Disapprove _____
Chair [Signature] _____
Member [Signature] _____
Member [Signature] _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____