

Employer logo

NOV 20 2023

Hire/Personnel Action Form

Employee Information

Employee
Jerrod Montelongo

Hire Information

Position Details	Hire Req#	Job Type
IT Computer Support Specialist (E) (1080)	202300106	Full-Time Regular
Person ID	Job Class	Pay Rate
25747993	IT Computer Support Specialist (E)	\$21.03
Department	Job Class#	HireDate
Information Technology	1080	11/27/23
Division		
N/A		




Comments

Jerrod is replacing Mike Hall, funding from account 1000.000.115.410580.111

Approvals

HUMAN RESOURCES	CHARRI VICTORY	11/17/23 1:38 PM
FINANCE	JENNIFER JONES	11/18/23 9:32 AM

Commissioners Action
Approve Disapprove

Chair		_____
Member		_____
Member		_____

Hire/Personnel Action Form

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Employee Information

Employee
Kyle McClaren

Hire Information

Position Details	Hire Req#	Job Type
Deputy Sheriff (Patrol) (MCA) (5045)	202300073	Full-Time Regular
Person ID	Job Class	Pay Rate
54578390	Deputy Sheriff (Patrol) (MCA)	\$30.18
Department	Job Class#	HireDate
Sheriff's Office	5045	12/11/23
Division		
Sheriff Patrol		

Comments

Funding: 2300.132.420150.111 at 100%
replaces: new FTE

Approvals

HUMAN RESOURCES	CHARRI VICTORY	11/17/23 1:36 PM
FINANCE	JENNIFER JONES	11/18/23 9:32 AM

Commissioners Action
Approve Disapprove

Chair

Member

Member

NOV 21 2023

YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Brian P. Simpson Effective Date: 11/16/23
Current Title: Custodian/Howekeeper Gr. CPD Salary \$ 19.07
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time: _____ New Hire: _____
Regular Part Time: _____ Rehire: Vol. _____
Temp Full Time: _____ Termination: X _____
Temp Part Time: _____ Promotion: _____
Seasonal Hire: _____ Transfer: _____
Replaces position _____ Demotion: _____
Name _____
New Budgeted Position _____

Other:

Reclassification: _____
Funding 5810 - 552 - 4400442 - 111 Percent 100% New Account _____
Percent _____ Split Account _____
[Signature] Date 11/16/23
Elected Official/Department Head

Section 2

Human Resources:

Note: _____
Abignino 11-21-23
Director Date

Finance:

Note: _____
[Signature] 11-21-23
Director Date

H.R. Comments:

Commissioner's Action
Approve Disapprove

Chair [Signature] _____
Member MM _____
Member [Signature] _____

Date entered in payroll _____
Clerk & Recorder - original _____
Human Resources - canary _____
Auditor - pink _____
Department - goldenrod _____